

**MINUTES
NOVEMBER 20, 2023
COUNCIL MEETING
PARMA COUNCIL CHAMBERS
6:34 PM**

The Regular Council Meeting was called to order by President of Council Vito Dipierro presiding:

COUNCIL MEMBERS PRESENT:	ROB EUERLE LINDA A. KOHAR KEVIN C. KUSSMAUL DEBORAH LIME KAMMY SHUMAN MONICA WILSON KELLY ZACHARIAS MARK CASSELBERRY ALLAN DIVIS
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Ms. Beeble – Mr. Chairman, the Roll of Council has been called, and I find a quorum of Council members present:

The following officials and department heads were also present: Staff Attorney Jennifer Meyer, Auditor Brian Day, Service Director Tony Vannello, Safety Director Bob Coury, Building Commissioner Dan Kulchytsky, City Engineer Hasmukh Patel, Communications and Community Relations Director Carolyn Kovach, Recreation Commissioner Mickey Vittardi, Chief of Staff Rich Summers, and Chief Deputy Clerk Lisa Beeble.

INVOCATION

The Invocation was given by Chief Deputy Clerk Lisa Beeble.

PLEDGE OF ALLEGIANCE

VOICE VOTE:

	RESOLUTION NO. 174-23	11/20/23
BY:	K. SHUMAN , M. CASSELBERRY, A. DIVIS, R. EUERLE, L.A. KOHAR, K.C. KUSSMAUL, D. LIME, M. WILSON, K. ZACHARIAS	

A RESOLUTION HONORING KEVIN SEUFFERT FOR HIS HEROIC
ACTIONS ON AUGUST 28, 2023

Motion made by Councilman Divis seconded by Councilman Kussmaul to adopt Resolution No. 174-23. Motion carried.

Resolution, Proclamation, and Certificates presented by Councilwoman Shuman.

RESOLUTION NO. 183-23 11/20/23
BY: **K. ZACHARIAS**, M. CASSELBERRY, A. DIVIS, R. EUERLE, L.A. KOHAR
K.C. KUSSMAUL, D. LIME, K. SHUMAN, M. WILSON

A RESOLUTION HONORING JUSTINA GARCIA AS 2023 COACH
OF THE YEAR

Motion made by Councilman Divis seconded by Councilman Kussmaul to adopt Resolution No. 183-23. Motion carried.

Resolution, Proclamation, and Certificates presented by Councilwoman Zacharias and Mickey Vittardi.

CERTIFICATES

Mr. Dipierro asked the members of the Normandy Girls Volleyball GLC Co Champions to come forward. Certificates were presented by Councilman Kussmaul.

Mr. Dipierro asked the winners of the Spooky Showdown Halloween Decorating Contest to please come forward. Certificates were presented by Councilwoman Lime, Councilwoman Zacharias, and Councilman Kussmaul.

LEGISLATIVE COMMENT

No one wished to speak.

DISPOSAL OF JOURNAL

Mr. Dipierro – Stated, you have before you the Minutes from the November 8, 2023 Regular Council Meeting. Asked if there were any additions or corrections? Stated, hearing none, the Minutes will stand as printed.

AMENDMENT TO THE CALENDAR

Motion made by Councilwoman Lime seconded by Councilman Casselberry to amend the Calendar by adding Resolution No. 183-23 and Revised Resolution No. 175-23. Motion Carried.

FIRST READING:

ORDINANCE NO. 162-23 11/20/23
BY: K. SHUMAN
(By Request – Treasurer)

AN ORDINANCE REVISING SEVERAL SECTIONS WITHIN CHAPTER
184 "MUNICIPAL INCOME TAX, EFFECTIVE JANUARY 1, 2016" OF
THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND
DECLARING AN EMERGENCY

Mr. Dipierro – Said Ordinance to be referred to the Governmental Operations Committee.

BY: K. SHUMAN
(By Request – City Engineer)

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR DIRECTOR OF PUBLIC SERVICE TO ENTER INTO AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS), UNDER THE MEMBER COMMUNITY INFRASTRUCTURE GRANT PROGRAM (MCIP) FOR THE PORTION OF DESIGN AND CONSTRUCTION COST FOR THE CRAIGLEIGH DRIVE SEPTIC ABATEMENT PROJECT IN THE CITY OF PARMA AND DECLARING AN EMERGENCY

Mr. Dipierro – Said Ordinance to be referred to the Finance Committee.

SECOND READING:

ORDINANCE NO. 167-23

11/8/23

BY: M. CASSELBERRY
(By Request – Human Resources Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT FOR MEDICAL INSURANCE COVERAGE FOR CITY EMPLOYEES, AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Lime to refer Ordinance No. 167-23 back to the Finance Committee. Motion carried.

ORDINANCE NO. 168-23

11/8/23

BY: M. CASSELBERRY
(By Request – Human Resources Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT FOR GROUP LIFE, AND ACCIDENTAL DEATH AND DISMEMBERMENT (AD&D) INSURANCE FOR CITY EMPLOYEES AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to refer Ordinance No. 168-23 back to the Finance Committee. Motion carried.

THIRD READING:

ORDINANCE NO. 124-23

9/5/23

BY: D. LIME
(By Request – Safety Director)

AN ORDINANCE TO ENACT CHAPTER 106 ENTITLED "CONDUCT ON

CITY PROPERTY" OF PART ON "ADMINISTRATIVE CODE" OF THE
CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING
AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to
adopt Ordinance No. 124-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Ordinance No. 124-23 is adopted.

ORDINANCE NO. 137-23 9/18/23
BY: M. Casselberry
(By Request – Auditor)

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT
EXPENSES AND EXPENDITURES OF THE CITY OF PARMA, OHIO
DURING THE PERIOD FROM JANUARY 1, 2024, TO AND INCLUDING
MARCH 31, 2023, AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Lime
to amend Ordinance No. 137-23 by accepting Exhibit "A". Motion carried.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to
adopt Ordinance No. 137-23 as amended.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Ordinance No. 137-23 is adopted as amended.

ORDINANCE NO. 154-23 10/16/23
BY: D. LIME

AN ORDINANCE TO AMEND SECTION 630.04 "CURFEW" WITHIN
CHAPTER 630 "MINORS" RELATING TO CURFEW PENAL TIES FOR
MINORS WITHIN THE CODIFIED ORDINANCES OF THE CITY OF
PARMA, AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to
adopt Ordinance No. 154-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Ordinance No. 154-23 is adopted.

BY: M. CASSELBERRY
(By Request – Mayor)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A
RENEWAL CONTRACT WITH THE LAW FIRM OF ZASHIN & RICH
CO., L.P.A. FOR LEGAL SERVICES FOR LABOR NEGOTIATIONS WITH
VARIOUS BARGAINING UNITS, AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to
adopt Ordinance No. 157-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Ordinance No. 157-23 is adopted.

SUSPENSION OF THE RULES:

Mr. Dipierro – Shall the statutory provision and Rule 48 requiring the full and
distinct reading of Resolution No. 175-23, Resolution No. 176-23, Resolution 177-23,
Ordinance No. 178-23, Ordinance No. 179-23, Resolution No. 180-23, Ordinance No.
181-23, and Ordinance No. 182-23 on three different days be dispensed with?

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; motion carried.

Mr. Dipierro – Shall Rule 45 requiring reference to committee be dispensed with
and Resolution No. 175-23, Resolution No. 176-23, Resolution No. 177-23, Ordinance
No. 178-23, Ordinance No. 179-23, Resolution No. 180-23, Ordinance No. 181-23, and
Ordinance No. 182-23 be placed on final passage?

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; motion carried.

BY: D. LIME, R. EUERLE, M. CASSELBERRY
(By Request – Mayor)

A RESOLUTON APPROVING THE CITY AUDITOR'S POST
CERTIFICATION OF REQUISITIONS AS DETAILED IN EXHIBIT
"A" AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to
adopt Resolution No. 175-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Resolution No. 175-23 is adopted.

BY: M. CASSELBERRY
(By Request – Auditor)

A RESOLUTION APPROVING THE CITY AUDITOR'S POST CERTIFICATION
OF REQUISITIONS AS DETAILED IN EXHIBIT "A" AND DECLARING AN
EMERGENCY

Councilwoman Lime – Questioned the expenditure for T.H. Martin Inc. for \$58,000.00 because it did not have a purchase order. She stated that she was wondering if it would have been a repair or replacement for an air conditioning unit at the Senior Center.

Service Director Vannello – Stated that seven air conditioning units were purchased with the NOPEC money earlier in the year. This expense is just to pay for the installation. He stated that there were not enough NOPEC funds to pay for it. Since there was some money there at the end of the year, it was used. He also stated that there are some Department of Energy changes that require some utility modifications on the roof, so they moved forward with it.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Resolution No. 176-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Resolution No. 176-23 is adopted.

BY: M. CASSELBERRY
(By Request – Auditor)

A RESOLUTION ACCEPTING FUNDS AS PART OF THE AMERICAN
RESCUE PLAN ACT FOR THE OHIO AMBULANCE TRANSPORTATION
PROGRAM, AND DECLARING AN EMERGENCY

Auditor Day – Explained that this was a grant using state ARPA funds called Ohio Ambulance Transportation Grant Program, used for those that provided that type of service, that worked during the pandemic. He stated that the Fire Department applied for those grants and received them. He said that they received \$21,887.93 that will be split up between those in the Fire Department that worked during the pandemic time frame.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Resolution No. 177-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Resolution No. 177-23 is adopted.

BY: L. KOHAR

(By Request – Community Services & Economic Development Director)

AN ORDINANCE TO AMEND ORDINANCE NO 55-2020 PERTAINING TO THE CONTRACT WITH CUYAHOGA COUNTY TO ACCESS HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDING TO MAKE ACCESSIBILITY IMPROVEMENTS TO 6905 RIDGE ROAD "PINE TREE VISTAS" IN THE CITY OF PARMA, AND DECLARING AN EMERGENCY

Councilwoman Wilson – Asked for an explanation of the Ordinance.

Councilwoman Lime – Asked Community Services Director Tollerup to come forward and explain the ordinance.

Mr. Tollerup – Stated that funding for this program comes from a Home Program similar to the CDBG funds. He stated that they have \$90,000.00 from Cuyahoga County to spend on improvements for the handicapped at Pine Vistas, which is a 40 unit apartment building on Ridge Road. All of the 40 units are occupied by severely disabled and very low-income persons. He stated that funding will be used to install new door mechanisms which will allow all persons regardless of their disability to be able to open and lock their apartment doors.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Ordinance No. 178-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson Zacharias, Casselberry, Divis.

No: None; Ordinance No. 178-23 is adopted.

BY: **D. LIME**, A. DIVIS

(By Request – Safety Director)

AN ORDINANCE ACCEPTING THE FUNDS FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY EMERGENCY MANAGEMENT AGENCY'S AMERICAN RESCUE PLAN ACT (ARPA) FIRST RESPONDER RETENTION INCENTIVES GRANT NO. DPSFE270 IN THE AMOUNT OF \$408,000.00 FOR THE PARMA FIRE DEPARTMENT, AND DECLARING AN EMERGENCY

Councilwoman Lime – Gave kudos to the Fire Department for going after the \$21,000.00 grant, and that they now obtained a \$408,000.00 grant for the retention and hiring of more fire fighters. She also stated that one year ago they received one million dollars for the same. She wished to express kudos to the grant writers because it seems that they are really looking out for the Fire Department.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Ordinance No. 179-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Ordinance No. 179-23 is adopted.

BY: M. CASSELBERRY
(By Request – Auditor)

A RESOLUTION APPROVING THE CITY AUDITOR'S CASH TRANSFERS,
AND DECLARING AN EMERGENCY

Councilwoman Lime – Asked the Auditor for an explanation of the transfer from the Firemen's Garnishment Fund to the Liability Insurance Fund of \$9,562.00.

Auditor Day – Stated that this goes hand in hand with the \$28,687.50 refund. He stated that years ago some firemen had sued the department and lost, so they were ordered to pay the attorney fees of the city. He stated that this will help pay back the City for the funds that were garnished from these firemen for the attorney fees.

Councilwoman Lime – Asked if this was the last of the payments, or could we expect more?

Auditor Day – Stated to expect more, and that there are quite a few garnishments forth coming, that these former firemen will be paying into.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Resolution No. 180-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Resolution No. 180-23 is adopted.

ORDINANCE NO. 181-23

11/20/23

BY: M. CASSELBERRY
(By Request – Auditor)

AN ORDINANCE TO AMEND THE 2023 PERMANENT APPROPRIATIONS OF
THE CITY OF PARMA, OHIO, AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Ordinance No. 181-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.

No: None; Ordinance No. 181-23 is adopted.

ORDINANCE NO. 182-23

11/20/23

BY: M. CASSELBERRY
(By Request – Auditor)

AN ORDINANCE AUTHORIZING THE TRANSFER OF APPROPRIATIONS
WITHIN THE 2023 PERMANENT APPROPRIATIONS OF THE CITY OF
PARMA, AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Ordinance No. 182-23.

Yes: Euerle, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis.
No: None; Ordinance No. 182-23 is adopted.

PUBLIC SESSION

No one wished to speak.

MISCELLANEOUS BUSINESS

Safety Director Coury – No comment.

Service Director Vannello – No comment.

Auditor Day – Asked Council to start to think about a date for the end of the year meeting, so we can close the books for the year. He also wished everyone a Happy Thanksgiving.

Staff Attorney Meyer – Wished everyone a Happy Thanksgiving.

Treasurer Mastroianni – Wished everyone a Happy Thanksgiving.

Councilman Euerle – Acknowledged Gary Sikon, who is the Parma Area Chamber of Commerce Executive Director. He stated that with Small Business Saturday coming it would be great if Gary could be included in on visiting some of the local businesses as well. He also extended an invitation to all for the Christmas Gathering.

Councilwoman Kohar – Wished everyone a Happy Thanksgiving

Councilman Kussmaul – Thanked Councilwoman Shuman for visiting the North Coast Housing Connections office and wished everyone a Happy Thanksgiving.

Councilwoman Lime – Stated that Diana Withrow was enjoying watching the meetings at home and was thankful that she can now do that. She reminded all that the Christmas Parade is Sunday, December 3, at 1:00, and starts at Stearns Farm. Frosty Fest will be held at the Senior Center from 1:30 until 4:00. She encouraged all to come for Santa, face painting, Princesses, hot dogs, pizza, and bakery.

Councilwoman Shuman – Wished everyone a Happy Thanksgiving.

Councilwoman Wilson – Thanked the Parma Police Department for their quick response to her call for help and wished everyone a Happy Thanksgiving.

Councilwoman Zacharias – No Comment.

Councilman Casselberry – Acknowledged the many residents that were there to receive the various Resolutions and Certificates and wished everyone a Happy Thanksgiving.

Councilman Divis – Also acknowledged the residents that were there to receive Resolutions and Certificates and wished everyone a Happy Thanksgiving.

REPORT ON ABSENT MEMBERS

ADJOURNMENT

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adjourn said meeting at 7:29 P.M. Motion carried.

CERTIFICATION

I, Kristin L. Saban, Clerk of Council for the City of Parma, Ohio do hereby certify this to be a true and correct copy of the minutes from the Regular Council Meeting held on Monday, November 20, 2023.

/s/ Kristin L. Saban
Kristin L. Saban
Clerk of Council

/s/ Vito Dipierro
Vito Dipierro
President of Council

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