

**MINUTES  
FEBRUARY 5, 2024  
COUNCIL MEETING  
PARMA COUNCIL CHAMBERS  
6:33 P.M.**

The Regular Council Meeting was called to order by President of Council Vito Dipierro presiding.

COUNCIL MEMBERS PRESENT:	ALLAN DIVIS ROB EUERLE KEVIN C. KUSSMAUL DEBORAH LIME KAMMY SHUMAN MONICA WILSON KELLY ZACHARIAS AMANDA BOYD MARK CASSELBERRY
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Mrs. Saban – Mr. Chairman, the Roll of Council has been called, and I find a quorum of Council members present.

The following officials and department heads were also present: Mayor Timothy DeGeeter, Law Director Scott M. Tuma, Auditor Brian Day, Treasurer Tom Mastroianni, Service Director Tony Vannello, Safety Director Bob Coury, Building Commissioner Dan Kulchytsky, Communications and Community Relations Director Carolyn Kovach, Recreation Commissioner Mickey Vittardi, Chief of Staff Rich Summers, Director of Public Housing Amy Waxman and Clerk of Council Kristin L. Saban.

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**INVOCATION**

The Invocation was given by Clerk of Council Kristin L. Saban.

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**PLEDGE OF ALLEGIANCE**

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**LEGISLATIVE COMMENT**

No one wished to speak.

**VOICE VOTE:**

	RESOLUTION NO. 15-24	2/5/24
BY: D. LIME		

A RESOLUTION RECOGNIZING PACZKI DAY – FEBRUARY 13, 2024

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Resolution No. 15-24. Motion carried.

Resolution will be presented at a later date.

**CERTIFICATES AND PRESENTATIONS**

Winners of the 2023 Holiday Lighting Contest were presented Certificates by Council Members and the Young Professionals of Parma.

Police Chief Joseph Bobak was recognized for his many years of service to the Parma Police Department by members of the Police Department, Safety Director, Congressman Max Miller, State Representative Sean Brennan, Council and Mayor DeGeeter.

Council recessed to re-open the Committee Meetings at 6:53 P.M. and reconvened the Regular Council Meeting at 7:12 P.M.

**DISPOSAL OF JOURNAL**

Mr. Dipierro – Stated, you have before you the Minutes from the January 16, 2024, Regular Council Meeting. Asked if there any additions or corrections? Stated, hearing none, the minutes will stand approved as printed.

**COMMUNICATIONS, PETITIONS AND CLAIMS**

The 2023 Annual Reports from the Recreation Department and Law Department were forwarded to Council and are on file in the Council Office.

Correspondence received from Police Chief Joseph Bobak advising that he will be retiring from the Parma Police Department and his last day will be February 16, 2024. Expressed his gratitude for the excellent support from all members of Council, current and former.

**FIRST READING:**

ORDINANCE NO. 11-24 2/5/24  
BY: M. CASSELBERRY, A. DIVIS  
(By Request – Service Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE 2024 PAVEMENT MAINTENANCE PROGRAM, AND DECLARING AN EMERGENCY

Mr. Dipierro – Said Ordinance will be referred to the Finance Committee.

ORDINANCE NO. 12-24 2/5/24  
BY: M. CASSELBERRY, A. DIVIS  
(By Request – Service Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE OF ASPHALT CONCRETE, AND DECLARING AN EMERGENCY

Mr. Dipierro – Said Ordinance will be referred to the Finance Committee.

BY: M. CASSELBERRY, A. DIVIS  
(By Request – Service Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE OF TACK COAT AND PRIME COAT, AND DECLARING AN EMERGENCY

Mr. Dipierro – Said Ordinance will be referred to the Finance Committee.

BY: D. LIME  
(By Request – Safety Director)

AN ORDINANCE TO AMEND SECTION 143.01 "PERSONNEL WITHIN RANKS" WITHIN CHAPTER 143 "DIVISION OF POLICE" OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY

Mr. Dipierro – Said Ordinance will be referred to the Public Safety Committee.

**SECOND READING:**

BY: K. SHUMAN

A RESOLUTION TO DESIGNATE THE CLERK OF COUNCIL AND THE CHIEF DEPUTY CLERK OF COUNCIL AS THE DESIGNEES OF THE COUNCIL OF THE CITY OF PARMA TO ATTEND THE REQUIRED PUBLIC RECORDS TRAINING AS MANDATED BY STATE LAW, AND DECLARING AN EMERGENCY

Motion made by Councilwoman Shuman seconded by Councilman Casselberry to refer Resolution No. 1-24 back to the Governmental Operations Committee. Motion carried.

BY: M. CASSELBERRY  
(By Request – Recreation Director)

AN ORDINANCE TO AMEND A PORTION OF SUBSECTION (b) "RECREATION DEPARTMENT" OF SECTION 185.05 "FEES OF THE DIRECTOR OF PUBLIC SERVICE", SECTION (b) "RECREATION DEPARTMENT" RELATIVE TO FEES AT RIDGEWOOD GOLF COURSE, OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to refer Ordinance No. 7-24 back to the Finance Committee. Motion carried.

**THIRD READING:**

ORDINANCE NO. 189-23

12/18/23

BY: M. CASSELBERRY, A. DIVIS  
(By Request – Service Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR SPECIAL MULTI-PERIL INSURANCE INCLUDING CONTENTS AND BOILERS, AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Lime to amend Ordinance No. 189-23 as follows: In Section 1, line 2, insert U.S. SPECIALTY INSURANCE COMPANY THROUGH ITS APPOINTED AGENT JACKSON-DIEKEN INSURANCE AGENCY, and on line 4, insert \$145,515.00. Further moved to waive Rule 52 and place Ordinance No. 189-23 on Third Reading for passage as amended. Motion carried.

Motion made by Councilman Kussmaul seconded by Councilman Casselberry to adopt Ordinance No. 189-23 as amended.

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; Ordinance No. 189-23 is adopted as amended.

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ORDINANCE NO. 192-23

12/18/23

BY: M. CASSELBERRY  
(By Request – Law Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR MUNICIPAL EXCESS LIABILITY INSURANCE FOR THE CITY OF PARMA, AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Lime to amend Ordinance No. 192-23 as follows: In Section 1, line 2, insert U.S. SPECIALTY INSURANCE COMPANY THROUGH ITS APPOINTED AGENT JACKSON-DIEKEN INSURANCE AGENCY, and on line 3, insert \$197,908.00. Further moved to waive Rule 52 and place Ordinance No. 192-23 on Third Reading for passage as amended. Motion carried.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Ordinance No. 192-23 as amended.

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; Ordinance No. 192-23 is adopted as amended.

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ORDINANCE NO. 193-23

12/18/23

BY: M. CASSELBERRY, A. DIVIS, D. LIME  
(By Request – Service Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A FIVE (5) YEAR LEASE/PURCHASE AGREEMENT WITH SOUTHEASTERN EQUIPMENT CO., INC., FOR ONE (1) NEW BOMAG MODEL BW151AD-5 DOUBLE DRUM VIBRATORY ROLLER, AT A LEASE RATE NOT TO EXCEED 8% WITH SOURCEWELL PRICING (CONTRACT NO. 032119-BAI) IN THE AMOUNT OF \$152,506.83, FOR THE PARMA SERVICE DEPARTMENT, AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Ordinance No. 193-23.

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; Ordinance No. 193-23 is adopted.

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RESOLUTION NO. 194-23

12/18/23

BY: M. CASSELBERRY  
(By Request – Auditor)

A RESOLUTION PERMITTING THE CITY AUDITOR, OR THE BOARD OR OFFICER HAVING SUPERVISION OR MANAGEMENT OF THE PROPERTY, TO UTILIZE THE INTERNET AUCTION FOR SURPLUS ITEMS IN THE 2024 CALENDAR YEAR, AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Resolution No. 194-23.

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; Resolution No. 194-23 is adopted.

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**SUSPENSION OF THE RULES:**

Mr. Dipierro – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Ordinance No. 10-24, Resolution No. 14-24 and Resolution No. 17-24 on three different days be dispensed with?

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; motion carried.

Mr. Dipierro – Shall Rule 45 requiring reference to committee be dispensed with and Ordinance No. 10-24, Resolution No. 14-24 and Resolution No. 17-24 be placed on final passage?

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; motion carried.

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ORDINANCE NO. 10-24

2/5/24

BY: M. CASSELBERRY  
(By Request – Auditor)

AN ORDINANCE AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN THE 2024 TEMPORARY APPROPRIATIONS OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Lime to amend Ordinance No. 10-24 by changing “Transfer of Appropriations” to “Amending the Appropriations”. Motion carried.

Motion made by Councilwoman Shuman seconded by Councilman Casselberry to adopt Ordinance No. 10-24 as amended.

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; Ordinance No. 10-24 is adopted as amended.  
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BY: M. CASSELBERRY  
(By Request – Auditor)

A RESOLUTION APPROVING THE CITY AUDITOR’S POST CERTIFICATION OF REQUISITIONS AS DETAILED IN EXHIBIT “A” AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Resolution No. 14-24.

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; Resolution No. 14-24 is adopted.

BY: M. WILSON

A RESOLUTION RECOGNIZING FEBRUARY 2024 AS “BLACK HISTORY MONTH”, AND DECLARING AN EMERGENCY

Councilwoman Wilson – Stated, I am both delighted and honored to be able to bring forth this resolution. February marks Black History Month as a time to celebrate and recognize the incredible contributions of Black Americans to our nation’s history and culture. African Americans and the Arts is the theme for 2024 and it shines a light on the immense impact black creativity has had on American life. From music and literature to visual arts and fashion, black artistic expression has shaped our national identity. This Black History Month let us honor the heroes and trailblazers who have paved the way from abolitionists and civil rights leaders to scientists and artists and everyday change makers. Educate ourselves and others about the contributions of Black Americans throughout history and advocate for policies and initiatives that dismantle systematic barriers and promote equity and justice for all. Let us remember that Black History is American History by celebrating the past, acknowledging the present and actively working towards a future where we can all play a role in fulfilling the true promise of this great Nation the United States of America. Thank you.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Resolution No. 17-24.

Yes: Divis, Euerle, Kussmaul, Lime, Shuman, Wilson, Zacharias, Boyd, Casselberry.

No: None; Resolution No. 17-24 is adopted.

**PUBLIC SESSION**

State Representative Brennan – Wanted to give an update on some of the things they have been working on at the Statehouse. Stated he is happy that the City of Parma was awarded \$65,000.00 from the Body Worn Grant from the State of Ohio. Stated he and Representative Seitz from Cincinnati introduced a Resolution that will designate August 24<sup>th</sup> as Ukrainian Independence Day, an official holiday in the State of Ohio. The K-9 Bill has a number so they will be giving sponsor testimony soon. Parma has 5 K-9’s, three of which were imprinted with Marijuana which presents a problem. There are several cities in Ohio that only have one and now they are without a K-9. The bill would provide cities like Parma \$20,000 to replace the K-9’s. Thanked the Mayor as well as Senior Citizen’s Director Lally for submitting Capital Budget requests. He will continue to advocate for as much dollars from the Capital Budget for the City of Parma as possible.

**MISCELLANEOUS BUSINESS**

Mayor DeGeeter – No comment.  
Safety Director Coury – No comment.  
Service Director Vannello – No comment.  
Auditor Day – No comment  
Law Director Tuma – Thanked Council for their support of the Multi-Peril Insurance and Excess Liability Insurance Legislation.  
Treasurer Mastroianni – No comment.

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Councilman Divis – No comment.  
Councilman Euerle – No comment.  
Councilman Kussmaul – Thanked Police Chief Bobak for all his years of service and wished him a Happy Retirement.  
Councilwoman Lime – Reminded everyone about Paczki Day on Tuesday, February 13<sup>th</sup>. Asked when Council will receive the first set of Budget Sheets?  
Auditor Day – Stated their goal is to have them on Thursday to give Council sufficient time to review and ask questions.  
Councilwoman Shuman – No comment.  
Councilwoman Wilson – No comment.  
Councilwoman Zacharias – No comment.  
Councilwoman Boyd – No comment.  
Councilman Casselberry – Thanked Police Chief Bobak for his service. Congratulated the Holiday Lighting winners. Reminded everyone that the first Budget Hearing is scheduled for Monday, February 12<sup>th</sup> at 6 p.m.

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**ADJOURNMENT**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adjourn said meeting at 7:33 P.M. Motion carried.

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**CERTIFICATION**

I, Kristin L. Saban, Clerk of Council for the City of Parma, Ohio do hereby certify this to be a true and correct copy of the minutes from the Regular Council Meeting held on Monday, February 5, 2024.

/s/ Kristin L. Saban  
KRISTIN L. SABAN  
CLERK OF COUNCIL

/s/Vito Dipierro  
VITO DIPIERRO  
PRESIDENT OF COUNCIL