

**MINUTES  
DECEMBER 18, 2023  
SPECIAL PUBLIC HOUSING COUNCIL MEETING  
PARMA CITY HALL COUNCIL CHAMBERS  
6:10 p.m.**

The Special Public Housing Council Meeting was called to order by President of Council Vito Dipierro presiding:

COUNCIL MEMBERS PRESENT:	KEVIN C. KUSSMAUL DEBORAH LIME KAMMY SHUMAN MONICA WILSON KELLY ZACHARIAS MARK CASSELBERRY ALLAN DIVIS ROB EUERLE LINDA A. KOHAR
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Ms. Saban – Mr. President the Roll of Council has been called and I find a quorum of Council Members present. The following officials and department heads were also present: Mayor Timothy DeGeeter, Law Director Timothy Dobeck, Auditor Brian Day, Treasurer Tom Mastroianni, Service Director Tony Vannello, Building Commissioner Dan Kulchytsky, Recreation Director Mickey Vittardi, Senior Citizen Director Erin Lally, Chief of Staff Rich Summers, Director of Public Housing Amy Waxman, and Clerk of Council Kristin L. Saban.

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**DISPENSE WITH THE REGULAR ORDER OF BUSINESS**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to dispense with the regular order of business and to waive the Rules of Council at this time in order to hold this Special Public Housing Council Meeting. Motion carried.

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**LEGISLATIVE COMMENT**

No one wished to speak.

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**DISPOSAL OF THE JOURNAL**

Mr. Dipierro – Stated you have before you the Minutes of the Special Public Housing Council Meeting of November 20, 2023. Asked if there were any additions of corrections to the minutes? Stated, hearing none, the Minutes will stand as printed.

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**NOTICE OF SPECIAL PUBLIC HOUSING MEETING OF COUNCIL**

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**The State of Ohio )  
Cuyahoga County) ss: Clerk of Council Kristin L. Saban: Greetings  
City of Parma )**

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Session to consider such business as may come before it, and,

WHEREAS, I have convened and do hereby convene said City Council to meet in Special Session on the 18<sup>th</sup> day of December, 2023, at 6:00 PM Eastern Standard Time, at the Council Chamber in said City, to consider such matters as may come before it as fully and completely as might be done in regular session of said Council: -

- Dispense with the order of business

- Legislative Comment
- Approval of the Minutes from November 20, 2023

**SUSPENSION OF THE RULES:**

HOUSING RESOLUTION NO. 23-10

BY: K. C. KUSSMAUL  
(By Request – North Coast Housing Connections Director)

12/18/23  
(Special Meeting)

A RESOLUTION AUTHORIZING THE PUBLIC HOUSING EXECUTIVE DIRECTOR TO SUBMIT THE 2024 NORTH COAST HOUSING CONNECTIONS STREAMLINED ANNUAL PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), AND DECLARING AN EMERGENCY

HOUSING ORDINANCE NO. 23-11

BY: K. C. KUSSMAUL  
(By Request – North Coast Housing Connections Director)

12/18/23  
(Special Meeting)

AN ORDINANCE TO ACCEPT MODIFICATION OF THE NORTH COAST HOUSING CONNECTIONS HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN, AND DECLARING AN EMERGENCY

- Excuse Absent Members
- Adjourn

You are therefore commanded to summon: Mayor Tim DeGeeter, Service Director Tony Vannello, Safety Director Bob Coury, Law Director Timothy Dobeck, Treasurer Tom Mastroianni, Auditor Brian Day, Council President Vito Dipierro, Mark Casselberry, Rob Euerle, Kelly Zacharias, Monica Wilson, Allan Divis, Deborah Lime, Kevin C. Kussmaul, Linda A. Kohar, Kammy Shuman, and Kristin L. Saban Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the Corporate seal of said City to be hereunto affixed, this 15<sup>th</sup> day of December, 2023.

/seal/

Vito Dipierro  
City of Parma PRESIDENT OF COUNCIL

**CERTIFICATE OF SERVICE**

**NOTICE OF SPECIAL MEETING OF COUNCIL**

I, Karen Jones, of the City of Parma, Ohio, do hereby certify that on December 15, 2023, I received the notices of a Special Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice by Electronic Mail (e-mail) with the notice on December 15, 2023 at 2:00 PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed Karen Jones  
Karen Jones, Deputy Clerk I  
City of Parma, Ohio.

**SUSPENSION OF THE RULES:**

Mr. Dipierro – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Housing Resolution No. 23-10 and Housing Ordinance No. 23-11 on three different days be dispensed with?

Yes: Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis, Euerle, Kohar.

No: None; motion carried.

Mr. Dipierro – Shall Rule 45 requiring reference to committee be dispensed with and Housing Resolution No. 23-10 and Housing Ordinance No. 23-11 be placed on final passage?

Yes: Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis, Euerle, Kohar.

No: None; motion carried.

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	HOUSING RESOLUTION NO. 23-10	12/18/23
BY:	K. C. KUSSMAUL	(Special Meeting)
	(By Request – North Coast Housing Connections Director)	

A RESOLUTION AUTHORIZING THE PUBLIC HOUSING EXECUTIVE DIRECTOR TO  
SUBMIT THE 2024 NORTH COAST HOUSING CONNECTIONS STREAMLINED ANNUAL  
PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM TO THE DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT (HUD), AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Housing Resolution No. 23-10.

Yes: Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis, Euerle, Kohar.

No: None; Housing Resolution No. 23-10 is adopted.

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	HOUSING ORDINANCE NO. 23-11	12/18/23
BY:	K. C. KUSSMAUL	(Special Meeting)
	(By Request – North Coast Housing Connections Director)	

AN ORDINANCE TO ACCEPT MODIFICATION OF THE NORTH COAST HOUSING  
CONNECTIONS HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN,  
AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Housing Ordinance No. 23-11.

Yes: Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry, Divis, Euerle, Kohar.

No: None; Housing Ordinance No. 23-11 is adopted.

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**ADJOURNMENT**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adjourn said meeting at 6:15 p.m. Motion carried.

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**CERTIFICATION**

I, Kristin L. Saban, Clerk of Council for the City of Parma, Ohio, do hereby certify this to be a true and correct copy of the minutes from the Special Public Housing Council Meeting held on Monday, December 18, 2023.

/s/ Kristin L. Saban  
Kristin L. Saban  
Clerk of Council

/s/ Vito Dipierro  
Vito Dipierro  
President of Council