

**MINUTES  
JULY 24, 2023  
SPECIAL PUBLIC HOUSING COUNCIL MEETING  
PARMA CITY HALL COUNCIL CHAMBERS  
5:01 P.M.**

The Special Public Housing Council Meeting was called to order by President of Council Vito Dipierro presiding:

COUNCIL MEMBERS PRESENT:	KEVIN C. KUSSMAUL DEBORAH LIME KAMMY SHUMAN KELLY ZACHARIAS MARK CASSELBERRY ALLAN DIVIS LINDA A. KOHAR
COUNCIL MEMBERS EXCUSED:	MONICA WILSON ROB EUERLE

Mrs. Saban – Mr. President the Roll of Council has been called and I find a quorum of Council Members present. The following officials and department heads were also present: Assistance Law Director Timothy Miller, Auditor Brian Day, Service Director Tony Vannello, Safety Director Bob Coury, Chief of Staff Rich Summers, Director of Public Housing Amy Waxman and Clerk of Council Kristin L. Saban.

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**DISPENSE WITH THE REGULAR ORDER OF BUSINESS**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to dispense with the regular order of business and to waive the Rules of Council at this time in order to hold this Special Public Housing Meeting. Motion carried.

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**LEGISLATIVE COMMENT**

No one wished to speak.

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**DISPOSAL OF THE JOURNAL**

Mr. Dipierro – Stated you have before you the Minutes of the Special Public Housing Council Meeting of April 3, 2023. Asked if there were any additions or corrections to the minutes? Stated, hearing none, the Minutes will stand as printed.

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**NOTICE OF MEETING OF COUNCIL**

**The State of Ohio )  
Cuyahoga County) ss: Clerk of Council Kristin L. Saban: Greetings  
City of Parma )**

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Session to consider such business as may come before it, and,

WHEREAS, I have convened and do hereby convene said City Council to meet in a Special Session on the 24th Day of July, 2023, at 5:00 PM Eastern Daylight Savings time, at the Council Chamber in said City, to consider such matters as may come before it as fully and completely as might be done in regular session of said Council: -

**APPROVAL OF SPECIAL PUBLIC HOUSING MEETING MINUTES OF APRIL 3, 2023.**

**SUSPENSION OF THE RULES:**

**HOUSING RES. NO. 23-4**

**BY: K. KUSSMAUL**  
**(By Request – Public Housing Executive Director)**

**7/24/23**  
**(SPECIAL MEETING)**

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE PARMA PUBLIC HOUSING AGENCY TO WRITE-OFF THE AMOUNT OF \$591.00 OF UNCASHED CHECKS FOR THE PARMA PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY**

**HOUSING ORD. NO. 23-5**

**BY: K. KUSSMAUL**  
**(By Request – Public Housing Executive Director)**

**7/24/23**  
**(SPECIAL MEETING)**

**AN ORDINANCE AUTHORIZING THE DIRECTOR OF PARMA PUBLIC HOUSING TO ENTER INTO A CONTRACT FOR LEAD LIABILITY INSURANCE FOR THE PARMA PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY**

You are therefore commanded to summon: Mayor Tim DeGeeter, Law Director Timothy Dobeck, Council President Vito Dipierro, Mark Casselberry, Allan Divis, Rob Euerle, Linda Kohar, Kevin C. Kussmaul, Deborah Lime, Kammy Shuman, Monica Wilson, Kelly Zacharias and Kristin L Saban, Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the Corporate seal of said City to be hereunto affixed, this 21<sup>st</sup> day of July, 2023.

/seal/

/s/ Vito Dipierro  
City of Parma COUNCIL PRESIDENT

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**CERTIFICATE OF SERVICE**  
**NOTICE OF SPECIAL MEETING OF COUNCIL**

I, Karen Jones, Deputy Clerk I, of the City of Parma, Ohio, do hereby certify that on July 21, 2023, I received the notices of a Special Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice by Electronic Mail (e-mail) with the notice on July 21, 2023, at 2 PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed Karen Jones  
Karen Jones  
Deputy Clerk I

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**SUSPENSION OF THE RULES:**

Mr. Dipierro – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Housing Resolution No. 23-4 and Housing Ordinance No. 23-5 on three different days be dispensed with?

Yes: Kussmaul, Lime, Shuman, Zacharias, Casselberry, Divis, Kohar.

No: None; motion carried.

Mr. Dipierro – Shall Rule 45 requiring reference to committee be dispensed with and Housing Resolution No. 23-4 and Housing Ordinance No. 23-5 be placed on final passage?

Yes: Kussmaul, Lime, Shuman, Zacharias, Casselberry, Divis, Kohar.

No: None; motion carried.

**HOUSING RES. NO. 23-4**

**7/24/23**

**BY: K. KUSSMAUL**  
**(By Request – Public Housing Executive Director)**

**(SPECIAL MEETING)**

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE PARMA PUBLIC HOUSING AGENCY TO WRITE-OFF THE AMOUNT OF \$591.00 OF UNCASHED CHECKS FOR THE PARMA PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Housing Resolution No. 23-4.

Yes: Kussmaul, Lime, Shuman, Zacharias, Casselberry, Divis, Kohar.

No: None; Housing Resolution No. 23-4 is adopted.

**HOUSING ORD. NO. 23-5**

**7/24/23**

**BY: K. KUSSMAUL**  
**(By Request – Public Housing Executive Director)**

**(SPECIAL MEETING)**

**AN ORDINANCE AUTHORIZING THE DIRECTOR OF PARMA PUBLIC HOUSING TO ENTER INTO A CONTRACT FOR LEAD LIABILITY INSURANCE FOR THE PARMA PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Housing Ordinance No. 23-5.

Yes: Kussmaul, Lime, Shuman, Zacharias, Casselberry, Divis, Kohar.

No: None; Housing Ordinance No. 23-5 is adopted.

**REPORT OF ABSENT MEMBERS**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to excuse Councilman Euerle, Councilwoman Wilson, and Mayor Timothy DeGeeter. All those in favor? Opposed? So moved.

**ADJOURNMENT**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adjourn said meeting at 5:12 p.m. All those in favor? Opposed? So moved.

**CERTIFICATION**

I, Kristin L. Saban, Clerk of Council for the City of Parma, Ohio, do hereby certify this to be a true and correct copy of the minutes from the Special Public Housing Council Meeting held on Monday, July 24, 2023.

/s/ Kristin L. Saban  
Kristin L. Saban  
Clerk of Council

/s/ Vito Dipierro  
Vito Dipierro  
President of Council