



Parma Public  
Housing Agency

# City of Parma, Ohio

TIM DeGEETER  
MAYOR



1440 Rockside Road, Suite 306  
Parma, Ohio 44134

PUBLIC HOUSING

Phone: 216-661-2015  
Fax: 216-661-2021

Original Date: February 27, 2017  
REVISED DATE: March 10, 2017

## REQUEST FOR QUOTES PROFESSIONAL SERVICES PEST CONTROL

The Parma Public Housing Agency (PPHA) is requesting quotes for consideration in the selection for professional pest control services on its Public Housing property (Chevybrook Estates) located in Parma, Ohio.

Interested contractors that have not visited the site on March 8, 2017, may visit the property located at 5617 Chevrolet Blvd., Parma, Ohio 44130 on **Thursday, March 16, 2017 between 10:00am and 12:00 noon.**

### Project Description

It is the intent of the PPHA to enter into a contract for pest control services for the location stated above.

Parma Public Housing Agency manages a 60 unit property comprised of 10 residential buildings and 1 maintenance building. Each residential building is comprised of 6 units (4-2 bedroom units and 2- 3 bedroom units). The property sits on 4 acres. Attached, is a property map.

The contractor shall suppress populations of specified pests (e.g., rates, mice, cockroaches, ants, silverfish, beetles, moths, crickets, carpenter ants (and other wood destroying organisms), centipedes, fleas, bees, wasps, yellow jackets and flies) within the property listed.

The quote shall also address bed bugs, birds and other vertebrates (e.g., raccoons).

### Scope of Work

The contractor shall furnish all labor, material, equipment and supplies to perform pest control services. The contractor shall provide to Management site specific recommendations for maintenance and prevention to maximize the pest control program for the property where work is to be performed.

PPHA will provide access to the unit(s) as required.

The contractor shall perform the following tasks for the property:

**ROUTINE INTEGRATED PEST MANAGEMENT SERVICES** – regularly scheduled services. PPHA expects the contractor to utilize every known method to rid property of unwanted Pest including spraying, baiting and vacuuming as a normal course of action.

**BED BUG INTEGRATED PEST MANAGEMENT SERVICES** – the contractor will provide bed bug treatment/eradication when notified by the agency of an infestation.

SPECIAL INTEGRATED PEST MANAGEMENT SERVICES – services for structural extermination of termite and other wood-boring insects, birds, animal trapping, etc.

#### Initial Inspection

A thorough initial inspection shall be conducted during the first month of the contract by the contractor and PPHA. The initial inspection is for the contractor to evaluate the needs of the premises and to present findings to PPHA. The following specific points should be addressed:

- a) Identification of problem areas in and around the building(s).
- b) Discussions of effectiveness of previous efforts.
- c) Contractor access and coordination to all necessary areas.

#### Service Schedule

PPHA is requiring the following service schedule:

- a. Initial Service: Spraying of all 10 residential buildings plus maintenance building. During the initial service, the contractor will also conduct a thorough inspection of the units/buildings.
- b. Routine Services:
  - i. Exterior spraying of all buildings twice a year (Spring& Fall). The exterior spraying must cover the buildings from the ground to the rooftop.
  - ii. Monthly spraying of interior units. Two buildings (12 units) per month.
- c. Bed Bug Services: “As Needed” basis
- d. Special Services: “ As Needed” basis

#### Additional Information

Materials and Equipment: The contractor shall provide current labels and Material Safety Data Sheets (MSDS) of pesticides to be used, and brand names of pesticides application equipment, rodent bait boxes, insect and rodent trapping devices, pest monitoring devices, pest surveillance and detection equipment, and any other pest devices or equipment necessary to perform each task.

**(This space left intentionally blank. The cost and submission section appears on the next page)**

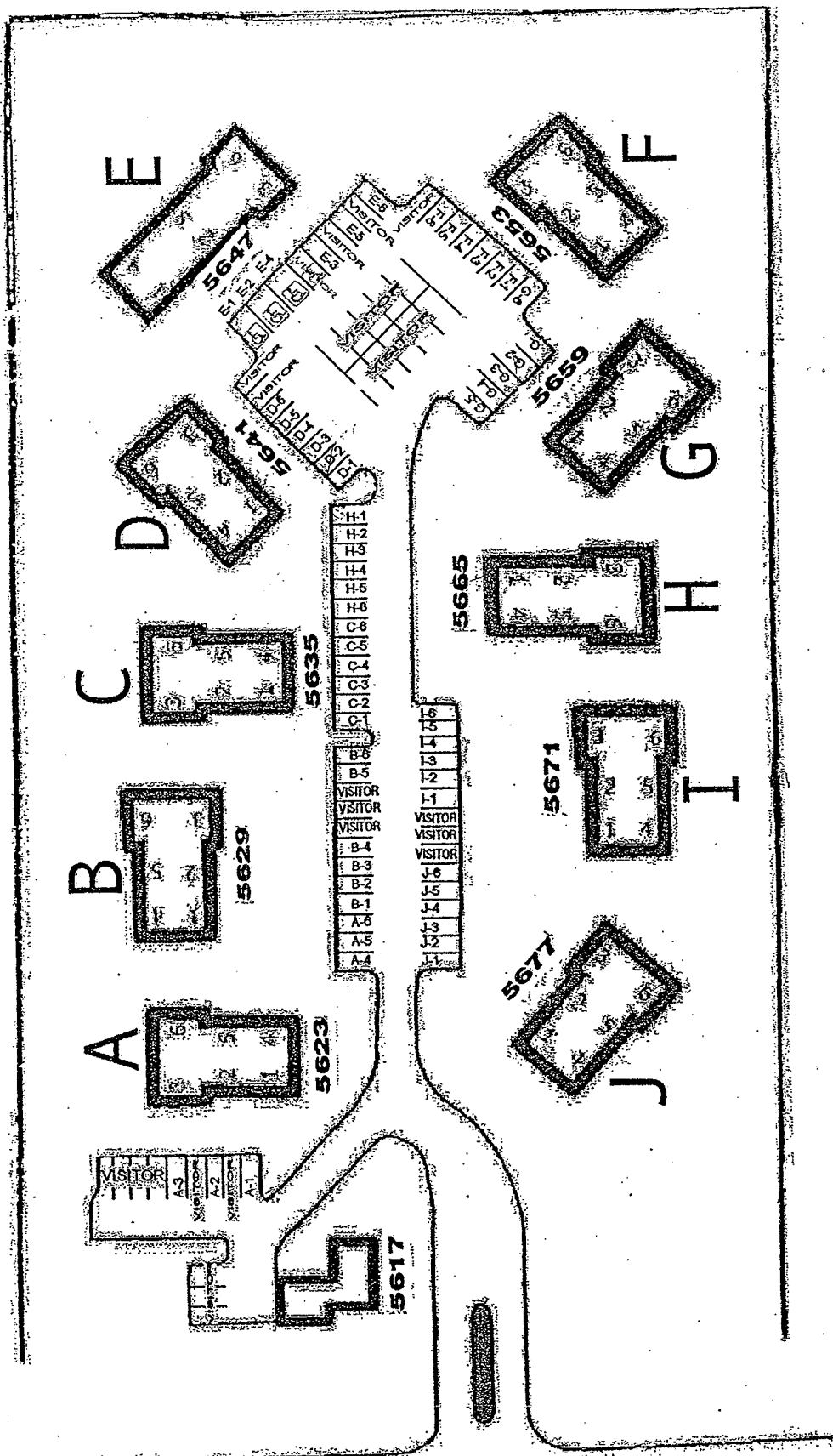
### **Cost and Submission**

Please include an itemized quote to address the 4 categories (**see Service Schedule section**) of pest control services that PPHA is requiring. Please make sure to include in your quote the cost of routine spraying per building (6 units), cost for bed bug treatment for a 2 and 3 bedroom unit, and the cost for special services as listed under the scope of work. Quotes are due by **March 24, 2017 by 4:30pm**. The agency will not accept quotes verbally or by telephone. Quotes can be emailed to [roman@parmahousing.org](mailto:roman@parmahousing.org), or faxed to the attention of Roman Fedkiw, Public Housing Asset Manager @ 216-661-2021.

Prior to award (but not as a part of the quote submission) the successful quoter will be required to provide:

1. Commercial General Liability Insurance with bodily injury, personal injury, and property damage limits of \$1,000,000 per occurrence and \$2,000,000 aggregate.
2. Automobile Liability Insurance in an amount not less than \$1,000,000 Combined Single Limit per accident.
3. Workers' Compensation Insurance which meets statutory requirements and Employer's Liability Insurance in the amount of \$500,000 each accident and \$500,000 each disease.
4. Pesticide/herbicide coverage including fumigating liability and pollution liability for pesticide application with limits of \$1 million per occurrence/\$2 million aggregate.
5. Products/completed operations limits of \$1 million per occurrence/\$2 million aggregate.

# CHEVYBROOK ESTATES



CHEVYBROOK ESTATES