

12/18/23

lst

(Special Meeting)

HOUSING ORDINANCE NO. 23-11

BY: **KEVIN KUSSMAUL**
(By Request – North Coast Housing Connections Director)

AN ORDINANCE TO ACCEPT MODIFICATION OF
THE NORTH COAST HOUSING CONNECTIONS
HOUSING CHOICE VOUCHER PROGRAM
ADMINISTRATIVE PLAN, AND DECLARING AN
EMERGENCY

WHEREAS, The North Coast Housing Connections Program requires that the Administrative Plan be updated so that it is in compliance with the Department of Housing and Urban Development's regulations. This update also defines certain discretionary and non-discretionary policies that will allow the Agency to improve Program rule effectiveness and operations; and

WHEREAS, under 24 CFR 982.54(b), the Administrative Plan must be in accordance with HUD's regulations and requirements. The North Coast Housing Connections Agency must revise the Administrative Plan if needed to comply with HUD requirements.

WHEREAS, this Resolution will allow the North Coast Housing Connections Housing Choice Voucher Program to ensure they are operating the program according to established guidelines, rules, regulations and PIH notices;

WHEREAS, the specific modifications include updating HUD's Enterprise Income Verification (EIV) system searches and Debts Owed to other public housing agencies, applicant briefings, third party documentation from third-party applications for anticipating annual income, verification on income, self-certifications, business and self-employment income, initial term of tenancy, foreclosures, communicating with North Coast Housing Connections via the online assistance connect, etc.

NOW, THEREFORE, BE IT ORDAINED BY THE NORTH COAST HOUSING CONNECTIONS BOARD:

Section 1. That the North Coast Housing Connections Director is hereby authorized to amend the North Coast Housing Connections Housing Choice Voucher Program Administrative Plan effective January 1, 2024, with a copy in substantially similar form as attached Exhibit "A".

Section 2. That the Clerk of Council shall retain a copy of the revisions to the North Coast Housing Connections Housing Choice Voucher Program Administrative Plan on permanent file in the Council Office.

Section 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Parma, and for the further reason that this measure is necessary in order to include these modifications in a timely fashion to be effective January 1, 2024, and this Ordinance shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to Council and approval of the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

APPROVED: _____

CLERK OF COUNCIL

FILED WITH
THE MAYOR: _____

MAYOR, CITY OF PARMA, OHIO