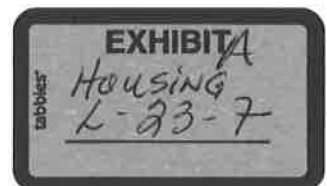


**BUSINESS ACTIVITY AND HCV PROGRAMS COMBINED PROGRAM BUDGET- 2024**

<u>PROGRAM</u>	<u>Fund 300 \$500K</u>	<u>Fund 200 - HCV</u>	<u>COMBINED</u>
<b><u>REVENUES</u></b>			
Interest Earned	0	21,022	21,022
Other Income EIV Admin.	0	36,552	36,552
Other Income - EIV HAP	0	36,552	36,552
Sect 8 ACC - HAP Earned	0	6,499,051	6,499,051
HCV Admin. Earned	0	699,708	699,708
FSS Grant	0	58,036	58,036
Funding from Reserve	137,500	0	137,500
<b>Total Revenues</b>	<b>137,500</b>	<b>7,350,922</b>	<b>7,488,422</b>
<b><u>EXPENSES</u></b>			
Administrative Salaries	5,250	429,344	434,594
Staff Training Expense	0	12,000	12,000
Travel Expense	0	5,000	5,000
Office Expense	0	15,750	15,750
Accounting Fees	13,500	13,500	27,000
Audit Fees	0	12,500	12,500
Telephone Expenses	0	5,500	5,500
Rent	0	27,000	27,000
Sundry	0	33,171	33,171
Bank Service Charges	3,000	3,000	6,000
Utility - Electricity	0	2,500	2,500
Other General Expenses	0	1,000	1,000
MRI Software	0	25,683	25,683
Insurance Expense	0	15,394	15,394
Employee Benefits - Hospitalization / Dental	0	102,160	102,160
Employee Benefits Medicare	76	6,196	6,272
Employee Benefits - Work Comp	0	12,978	12,978
Employee Benefits - Life Ins	0	227	227
Employee Benefits - PERS	735	59,827	60,562
Employee Benefits - Eye Care	0	394	394
Employee Benefits - Longevity	0	2,400	2,400
Employee Benefits - Sick Payout	0	5,509	5,509
Employee Benefits - Clothing Allowance	0	3,500	3,500
Housing Assistance Payments	0	6,472,902	6,472,902
FSS Escrow Payments	0	62,701	62,701
HAP Payment - portability	0	0	0
Other Professional Services	14,939	0	14,939
Program Services	100,000	0	100,000
<b>Total Expenses</b>	<b>137,500</b>	<b>7,330,135</b>	<b>7,467,636</b>
<b>Net Income/Loss</b>	<b>(0)</b>	<b>20,786</b>	<b>20,786</b>



Account Number	Account Description	2023	2024
270-270-51050-00000	EXECUTIVE HOUSING DIRECTOR - Amy	\$97,221.42	\$102,249.94
270-270-51089-00000	HQS INSPECTOR - Bill	\$50,684.40	\$51,824.76
270-270-51071-00000	OCCUPANCY SPECIALIST - Ashley	\$46,761.34	\$50,028.50
270-270-51757-00000	PUBLIC HOUSING MANAGER - Roman	\$65,086.38	\$66,550.70
270-270-51072-00000	PROJECT BASED / WAITLIST MANAGER - Spencer Majka	\$50,984.18	\$52,131.30
270-270-51754-00000	Compliance/Quality Control Coordinator - Janessa	\$57,492.80	\$58,786.30
270-270-51755-00000	FSS ADMINISTRATOR - Natalia	\$49,899.44	\$51,022.12
270-270-53116-00000	OVERTIME*****	\$2,000.00	\$2,000.00
270-270-54027-00000	CLOTHING ALLOWANCE	\$3,500.00	\$3,500.00
270-270-54062-00000	LONGEVITY	\$2,400.00	\$2,400.00
270-270-55036-00000	C. A. D. WORKMANS COMPENSATION	\$12,438.90	\$12,977.81
270-270-55040-00000	EMPLS. INS. (LIFE & ACCIDENT)	\$226.80	\$226.80
270-270-55046-00000	HOSPITALIZATION \ Dental	\$102,160.02	\$102,160.02
270-270-55075-00000	P. E. R. S.	\$58,049.00	\$60,562.00
270-270-55122-00000	MEDICARE-CITY PORTION	\$6,013.00	\$6,272.00
270-270-55146-00000	EYE CARE	\$394.32	\$394.32
	EMPLOYEE SICK PAYOUT	\$5,388.10	\$5,509.32
		<b>\$610,700.10</b>	<b>\$628,595.89</b>
		\$13,331.77	\$17,895.79
		2%	3%

	HCV	RATIO	HCV	HCV	40 SL
Janessa Ervin	\$843	100%	\$843	\$843	\$843
Bill Schram	\$2,168	100%	\$2,168	\$2,168	\$2,168
Roman Fedkiw	\$843	100%	\$843	\$843	\$843
Spencer Majka	\$843	100%	\$843	\$843	\$843
Amy Waxman	\$843	100%	\$843	\$843	\$843
Ashley	\$808	100%	\$808	\$808	\$808
Natalia	\$2,168	100%	\$2,168	\$2,168	\$2,168
<b>TOTAL</b>	<b>\$8,513</b>		<b>\$8,513</b>		
<b>ANNUAL TOTAL</b>	<b>\$102,160</b>		<b>\$102,160</b>		

Eye Care

	HCV	RATIO	HCV	HCV	40 SL
Janessa Ervin	\$4.50	100%	\$4.50	\$4.50	\$4.50
Bill Schram	\$14.86	100%	\$14.86	\$14.86	\$14.86
Roman Fedkiw	\$4.50	100%	\$4.50	\$4.50	\$4.50
Spencer Majka	\$4.50	100%	\$4.50	\$4.50	\$4.50
Amy Waxman	\$4.50	100%	\$4.50	\$4.50	\$4.50
Ashley	\$4.50	200%	\$9.00	\$9.00	\$9.00
Natalia	\$14.86	300%	\$44.58	\$44.58	\$44.58
<b>TOTAL</b>	<b>\$33</b>		<b>\$33</b>		
<b>ANNUAL TOTAL</b>	<b>\$394</b>		<b>\$394</b>		

Life Insurance

	HCV	RATIO	HCV	HCV	40 SL
Janessa Ervin	\$3.78	100%	\$3.78	\$3.78	\$3.78
Bill Schram	\$3.78	100%	\$3.78	\$3.78	\$3.78
Roman Fedkiw	\$3.78	100%	\$3.78	\$3.78	\$3.78
Spencer Majka	\$3.78	100%	\$3.78	\$3.78	\$3.78
Amy Waxman	\$3.78	100%	\$3.78	\$3.78	\$3.78
Ashley	\$3.78	100%	\$3.78	\$3.78	\$3.78
Natalia	\$3.78	100%	\$3.78	\$3.78	\$3.78
<b>TOTAL</b>	<b>\$19</b>		<b>\$19</b>		
<b>ANNUAL TOTAL</b>	<b>\$227</b>		<b>\$227</b>		

Anticipated SL Conversion

Janessa Ervin	40 SL
Bill Schram	
Theresa Lee	
Roman Fedkiw	
FSS Coordinator - Spencer Majka	40 SL

Longevity

Hire Date	Current Date	Years Worked
05/06/03	09/19/22	19.00
01/28/13	09/19/22	9.00
06/13/08	09/19/22	14.00
08/23/19	09/19/22	3.00
06/10/22	09/19/22	1.50
10/15/21	09/19/22	1.00
11/12/21	09/19/22	1.00

TOTAL

\$2,400

HCV RATIO	HCV
100%	\$1,200
100%	\$400
100%	\$800
100%	\$0
100%	\$0
100%	\$0
100%	\$0
100%	\$0
TOTAL	\$2,400

Salaries 2024  
FILL IN TO AUTOPOPULATE ALL SALARIES

OT Pay	Reg Salary	HCV RATIO	HCV
\$0	\$58,786	100%	\$58,786
\$0	\$50,029	100%	\$50,029
\$0	\$51,825	100%	\$51,825
\$0	\$66,551	100%	\$66,551
\$0	\$52,131	100%	\$52,131
\$0	\$102,250	100%	\$102,250
\$0	\$51,022	100%	\$51,022
TOTAL	\$432,594		\$432,594

SALARY CALCULATION

BI-WEEKLY SALARY	Hourly	1820 hrs per yr
2261.01	\$32.30	\$88,786.30
1924.17	\$27.49	\$50,028.50
1993.26	\$28.48	\$51,824.76
2559.64	\$36.57	\$66,550.70
2005.05	\$28.64	\$52,131.30
5932.69	\$56.18	\$102,249.94
1962.39	\$28.03	\$51,022.12

MEDICARE

OT Pay	Reg Salary	HCV RATIO	HCV	TOTAL
\$0	\$58,786	100%	\$58,786	\$58,786
\$0	\$50,029	100%	\$50,029	\$50,029
\$0	\$51,825	100%	\$51,825	\$51,825
\$0	\$66,551	100%	\$66,551	\$66,551
\$0	\$52,131	100%	\$52,131	\$52,131
\$0	\$102,250	100%	\$102,250	\$102,250
\$0	\$51,022	100%	\$51,022	\$51,022
TOTAL	\$432,594		\$432,594	\$432,594

MEDICARE

\$6,272

PERS

OT Pay	Reg Salary	HCV RATIO	HCV	TOTAL
\$0	\$58,786	100%	\$58,786	\$58,786
\$0	\$50,029	100%	\$50,029	\$50,029
\$0	\$51,825	100%	\$51,825	\$51,825
\$0	\$66,551	100%	\$66,551	\$66,551
\$0	\$52,131	100%	\$52,131	\$52,131
\$0	\$102,250	100%	\$102,250	\$102,250
\$0	\$51,022	100%	\$51,022	\$51,022
TOTAL	\$432,594		\$432,594	\$432,594

PERS

\$60,563.11

WORKERS COMP  
3% of total of all salary line items

HCV  
\$12,978

\$432,594.62

1,820

TOTAL LINE ITEM 2022

	HCV	TOTAL
Medical mutual		\$0
Eye Care	\$102,160	\$102,160
Life Insurance	\$394	\$394
Longevity	\$227	\$227
Salaries	\$2,400	\$2,400
Medicare	\$432,594	\$432,594
PEBS	\$6,272	\$6,272
Workers Comp	\$60,562	\$60,562
	\$12,978	\$12,978
	\$617,587	\$617,587

Salaries

NAME	HCV RATIO	HCV	SL HCV	HCV TOTAL	TOTAL
Ashley	100%	\$58,786	\$58,786	\$604	\$59,390
	100%	\$50,029	\$50,029	\$605	\$50,633
	100%	\$51,825	\$51,825	\$864	\$52,689
	100%	\$66,551	\$66,551	\$45	\$66,596
	100%	\$52,131	\$52,131	\$0	\$52,131
Natalia	100%	\$102,250	\$102,250	\$608	\$102,858
	100%	\$51,022	\$51,022	\$609	\$51,631
		\$432,594	\$432,594	\$6,401	\$435,928

SL PAYOUT

NAME	HCV RATIO	HCV	SL HCV	HCV TOTAL
Ashley	100%	\$2,584	\$2,584	\$2,584
	100%	\$0	\$0	\$0
	100%	\$0	\$0	\$0
	100%	\$2,925	\$2,925	\$2,925
	100%	\$0	\$0	\$0
	100%	\$0	\$0	\$0
Natalia	100%	\$0	\$0	\$0
		\$5,509	\$5,509	\$5,509

MEDICARE

Public Housing Agency

NAME	SALARY	HIRE DATE
Compliance/Quality Control Coordinator - Janessa Ervin	\$58,786	5/6/2003
HQS Inspector - Bill Schram	\$51,825	1/28/2013
Public Housing Manager - Roman Fedkiw	\$66,551	6/13/2008
Project Based/Waiver Manager - Spencer Mejka	\$52,131	8/23/2019
Executive Director - Amy Waxman	\$102,250	06/10/22
PSS Administrator - Natalia	\$51,022	10/15/21
Occupancy Specialist - Ashley	\$50,029	11/12/21
	\$432,594	

NOTES:		
	PROFESSIONAL SERVICES	OPERATING SUPPLIES & MATERIALS
	270-270-62110-00000	270-270-61014-00000
Travel Expense		
Accounting Fees - Fee paid accountant	\$5,000	
Staff Training Expense	\$27,000	
Auditor Fees	\$12,000	
Telephone Expense	\$12,500	
Office Expense (i.e. supplies, postage, copier, shredding, etc.)	\$5,500	
Rent - 1440 Rockside Road		\$15,750
Bank Service Charges	\$27,000	
Inspections LBP	\$8,000	
MRI Software		
Insurance Expense - HCV Program	\$25,683	
Other General Expenses		\$15,394
	\$1,000	
<b>TOTAL</b>	<b>\$121,683</b>	<b>\$31,144</b>

**Sundry Expenses Detail:**

- ICNS/ Warwick
- Membership Dues (i.e. NAHRO, OHAC)
- Consulting
- Advertising
- Interpreting services
- Misc (i.e. drinking water, shredding, First Aid, Etc.)

	<u>HCV</u>	<u>Total</u>
	\$16,971	<b>\$16,971</b>
	\$2,150	<b>\$2,150</b>
	\$10,000	<b>\$10,000</b>
	\$500	<b>\$500</b>
	\$550	<b>\$550</b>
	\$3,000	<b>\$3,000</b>
<b>Total Sundry Expenses</b>	<u>\$33,171</u>	<u>\$33,171</u>

Column A		Column B	
\$	83.75	\$	78.16 Rates
	7200		2232 UML
			9432
\$	603,000.00	\$	174,453.12 Admin Fee Earned
	90%		90% Pro-Ration Factor
\$	542,700.00	\$	157,007.81 Admin Fee Earned
		\$	699,707.81



Column A		Column B	
\$	83.75	\$	78.16 Rates
	7200		2232 UML
			9432
\$	603,000.00	\$	174,453.12 Admin Fee Earned
	90%		90% Pro-Ration Factor
\$	542,700.00	\$	157,007.81 Admin Fee Earned
		\$	699,707.81 2024 Budgeted Administrative Fee