

7/18/22

ORDINANCE NO. 111-22

BY: **KRISTIN L. SABAN**  
**(By Request – Mayor)**

AN ORDINANCE TO ENGAGE THE MOST QUALIFIED ARCHITECT/DESIGN FIRM FOR THE DESIGN AND CONSTRUCTION ADMINISTRATION FOR THE NEW EVENT CENTER/CLUBHOUSE AT RIDGEWOOD GOLF COURSE IN THE CITY OF PARMA, AND DECLARING AN EMERGENCY

WHEREAS, the City of Parma is undertaking the new Event Center/Clubhouse at Ridgewood Golf Course Project (the Project) and has previously accepted American Rescue Plan Act (ARPA) funds for the purpose of designing, building, and equipping the Project; and

WHEREAS, the services of a design professional are needed to assist in developing the program/budget/schedule, develop the design, and provide construction administration services for the Project; and

WHEREAS, pursuant to the qualifications-based selection process required to procure a design professional under Ohio Revised Code Sections 153.65, et seq., and 2 C.F.R. §§ 200.319(b); 200.320(d)(5) the Law Director worked with construction legal counsel to publicly advertise and issue a Request for Qualifications (RFQ) for the Project; and

WHEREAS, ten statements of qualifications were received from design professional firms, and a selection committee considered all qualifications received to the maximum extent practical based upon the criteria announced the RFQ, consistent with Ohio Revised Code 153.65 and 2 C.F.R. §§ 200.319(b); 200.320(d)(5); and

WHEREAS, the selection committee interviewed and ranked the four most-qualified firms and recommends to the City that [Top Ranked Firm] (“\_\_\_\_\_”) is the most-qualified firm with [Second Ranked Firm], [Third Ranked Firm], and [Fourth Ranked Firm] ranked second, third, and fourth respectively; and

WHEREAS, the Mayor, working with the Law Director intends to solicit a price proposal from [Top Ranked Firm] for the design professional services for the Project and to negotiate and finalize the terms of the architect agreement with [Top Ranked Firm] in substantially the same form as was attached to the City’s RFQ and with assistance from construction legal counsel; and

WHEREAS, pursuant to Ohio Revised Code Section 153.69(D), if an agreement cannot be reached with [Top Ranked Firm], the City may terminate negotiations with [Top Ranked Firm] and enter into negotiations with the firm ranked next most qualified, and so on, in order of ranking.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARMA, STATE OF OHIO:

Section 1. That this Council approves the selection process, accepts the ranking and recommendation of the selection committee, and selects [Top Ranked Firm] as the most-qualified design professional firm for the Project.

Section 2. That the Mayor is hereby authorized to solicit a price proposal from and negotiate a contract with [Top Ranked Firm] for the new Event Center/Clubhouse at Ridgewood Golf Course, with a copy of said contract, in substantially similar form attached as Exhibit "A".

Section 3. That funds for said services shall be paid from Fund No. \_\_\_\_\_; Account No. \_\_\_\_\_.

Section 4. Pursuant to Ohio Revised Code Section 153.69(D), if the Mayor and Law Director determine that an agreement cannot be reached with [Top Ranked Firm], this Council authorizes the Mayor and Law Director, working with construction legal counsel, to terminate negotiations with [Top Ranked Firm], solicit pricing from and enter into negotiations with the firm ranked next most qualified, and so on in order of ranking, and present a price proposal and agreement with such firm to this Council for approval at a subsequent meeting.

Section 5. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Parma, and for the further reason that this measure is necessary in order to engage the services of this Architect/Design Firm and begin the design process as soon as possible, and this Ordinance shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to Council and approval of the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
CLERK OF COUNCIL

FILED WITH  
THE MAYOR: \_\_\_\_\_  
MAYOR, CITY OF PARMA, OHIO