

PARMA PUBLIC HOUSING BUDGET HCV PROGRAM BUDGET- 2023

<u>PROGRAM</u>	<u>Fund 300 \$500K</u>	<u>Fund 200 - HCV</u>	<u>COMBINED</u>
<u>REVENUES</u>			
Interest Earned	0	52	52
Other Income EIV Admin.	0	37,127	37,127
Other Income - EIV HAP	0	37,127	37,127
Sect 8 ACC - HAP Earned	0	5,900,000	5,900,000
HCV Admin. Earned	0	647,551	647,551
FSS Grant	0	55,273	55,273
Funding from Reserve	137,500	0	137,500
Total Revenues	137,500	6,677,130	6,814,630
<u>EXPENSES</u>			
Administrative Salaries	5,000	414,135	419,135
Staff Training Expense	0	5,000	5,000
Travel Expense	0	2,000	2,000
Office Expense	0	14,998	14,998
Accounting Fees	13,500	13,500	27,000
Audit Fees	0	11,657	11,657
Telephone Expenses	0	8,378	8,378
Rent	0	23,612	23,612
Sundry	0	37,240	37,240
Bank Service Charges	3,000	3,000	6,000
Utility - Electricity	0	2,588	2,588
Other General Expenses	0	1,000	1,000
Insurance Expense	0	12,588	12,588
Employee Benefits - Hospitalization / Dental	0	102,160	102,160
Employee Benefits Medicare	73	6,049	6,122
Employee Benefits - Work Comp	0	12,514	12,514
Employee Benefits - Life Ins	0	227	227
Employee Benefits - PERS	700	51,413	52,113
Employee Benefits - Eye Care	0	394	394
Employee Benefits - Longevity	0	2,400	2,400
Employee Benefits - Sick Payout	0	5,388	5,388
Employee Benefits - Clothing Allowance	0	3,500	3,500
Housing Assistance Payments	0	5,873,703	5,873,703
FSS Escrow Payments	0	26,297	26,297
HAP Payment - portability	0	25,000	25,000
Other Professional Services	15,000	0	15,000
Program Services	100,000	0	100,000
Total Expenses	137,273	6,658,742	6,796,014
Net Income/Loss	228	18,388	18,616



PPHA STAFF SALARY (INCREASE 2.25% FOR 2023)

Account Number	Account Description	2022	2023	Notes
270-270-51050-00000	EXECUTIVE HOUSING DIRECTOR - Amy	\$91,659.38	\$93,721.42	
270-270-51069-00000	HQS INSPECTOR - Bill	\$46,719.40	\$50,684.40	
270-270-51071-00000	OCCUPANCY SPECIALIST - Carmesha	\$43,108.00	\$49,266.44	
270-270-51757-00000	PUBLIC HOUSING MANAGER - Roman	\$60,000.00	\$65,088.38	
270-270-51072-00000	PROJECT BASED / WAITLIST MANAGER - Spencer Majka	\$47,000.00	\$50,984.18	
270-270-51754-00000	Compliance/Quality Control Coordinator - Janessa	\$53,000.00	\$57,492.80	
270-270-51765-00000	FSS ADMINISTRATOR - Antoinette	\$45,000.00	\$49,899.44	
270-270-53116-00000	OVERTIME*****	\$0.00	\$2,000.00	
270-270-54027-00000	CLOTHING ALLOWANCE	\$3,500.00	\$3,500.00	
270-270-54082-00000	LONGEVITY	\$3,600.00	\$2,400.00	
270-270-55036-00000	C. A. D. WORKMANS COMPENSATION	\$10,138.53	\$12,514.05	
270-270-55040-00000	EMPLS. INS. (LIFE & ACCIDENT)	\$226.80	\$226.80	
270-270-55046-00000	HOSPITALIZATION \ Dental	\$66,291.84	\$102,160.02	
270-270-55075-00000	P. E. R. S.	\$41,279.00	\$51,413.00	
270-270-55122-00000	MEDICARE-CITY PORTION	\$4,275.00	\$6,049.00	
270-270-55146-00000	EYE CARE	\$378.48	\$394.32	
	EMPLOYEE SICK PAYOUT	\$4,967.03	\$5,388.10	
		\$521,141.44	\$603,180.35	

\$75,003.70 \$82,038.90 Increase in payroll
 17% 16%

	HCV	HCV	HCV	HCV
	RATIO	RATIO	RATIO	RATIO
Janessa Ervin	\$843	100%	\$843	100%
Bill Schram	\$2,168	100%	\$2,168	100%
Roman Fedkiw	\$843	100%	\$843	100%
Spencer Majka	\$843	100%	\$843	100%
Amy Waxman	\$843	100%	\$843	100%
Carmesha Smith	\$808	100%	\$808	100%
Antoinette Mason	\$2,168	100%	\$2,168	100%
TOTAL	\$8,513		\$8,513	
ANNUAL TOTAL	\$102,160		\$102,160	

Eye Care

	HCV	HCV	HCV	HCV
	RATIO	RATIO	RATIO	RATIO
Janessa Ervin	\$4.50	100%	\$4.50	100%
Bill Schram	\$14.86	100%	\$14.86	100%
Roman Fedkiw	\$4.50	100%	\$4.50	100%
Spencer Majka	\$4.50	100%	\$4.50	100%
Amy Waxman	\$4.50	100%	\$4.50	100%
Carmesha Smith	\$4.50	200%	\$9.00	300%
Antoinette Mason	\$14.86	300%	\$44.58	300%
TOTAL	\$33		\$33	
ANNUAL TOTAL	\$394		\$394	

Life Insurance

	HCV	HCV	HCV	HCV
	RATIO	RATIO	RATIO	RATIO
Janessa Ervin	\$3.78	100%	\$3.78	100%
Bill Schram	\$3.78	100%	\$3.78	100%
Roman Fedkiw	\$3.78	100%	\$3.78	100%
Spencer Majka	\$3.78	100%	\$3.78	100%
Amy Waxman	\$3.78	100%	\$3.78	100%
Carmesha Smith	\$3.78	100%	\$3.78	100%
Antoinette Mason	\$3.78	100%	\$3.78	100%
TOTAL	\$19		\$19	
ANNUAL TOTAL	\$227		\$227	

Anticipated SL Conversion

Janessa Ervin	40 SL
Bill Schram	40 SL
Roman Fedkiw	
Spencer Majka	

Longevity

Hire Date	Current Date	Years Worked	HCV RATIO	HCV
05/06/03	09/19/22	19.00	100%	\$1,200
01/28/13	09/19/22	9.00	100%	\$400
06/13/08	09/19/22	14.00	100%	\$800
08/23/19	09/19/22	3.00	100%	\$0
06/10/22	09/19/22	0.00	100%	\$0
10/15/21	09/19/22	1.00	100%	\$0
11/12/21	09/19/22	1	100%	\$0
TOTAL				\$2,400

Salaries 2023
FILL IN TO AUTOPOLUPATE ALL SALARIES

OT Pay	Reg Salary	HCV RATIO	HCV	Hourly	1820 hrs per yr
\$0	\$57,493	100%	\$57,493	\$31.59	57,492.80
\$0	\$49,266	100%	\$49,266	\$27.07	49,265.44
\$0	\$50,684	100%	\$50,684	\$27.85	50,684.40
\$0	\$65,086	100%	\$65,086	\$35.76	65,085.38
\$0	\$50,984	100%	\$50,984	\$28.01	50,984.18
\$0	\$93,721	100%	\$93,721	\$51.50	93,721.42
\$0	\$49,899	100%	\$49,899	\$27.42	49,899.44
TOTAL					1,820.00

\$0 \$417,135 \$417,135

417,135.00

MEDICARE

OT Pay	Reg Salary	HCV RATIO	HCV	TOTAL
	\$57,493	100%	\$834	\$57,493
	\$49,266	100%	\$714	\$49,266
	\$50,684	100%	\$735	\$50,684
	\$65,086	100%	\$944	\$65,086
	\$50,984	100%	\$739	\$50,984
	\$93,721	100%	\$1,359	\$93,721
	\$49,899	100%	\$724	\$49,899
	\$0			\$0
TOTAL				\$6,049

MEDICARE

\$6,049

PERS

OT Pay	Reg Salary	HCV RATIO	HCV	TOTAL
	\$57,493	100%	\$8,049	\$57,493
	\$49,266	100%	\$6,897	\$49,266
	\$50,684	100%	\$7,096	\$50,684
	\$65,086	100%	\$9,112	\$65,086
	\$50,984	100%	\$7,138	\$50,984
	\$93,721	100%	\$13,121	\$93,721
	\$49,899	100%	\$6,986	\$49,899
	\$0			\$0
TOTAL				\$51,413

PERS

\$51,413.99

WORKERS COMP

3% of total of all salary / fine items

HCV \$12,514

\$12,514

TOTAL LINE ITEM 2022

	<u>HCV</u>	<u>TOTAL</u>
Medical Mutual	\$102,160	\$0
Eye Care	\$394	\$0
Life Insurance	\$227	\$0
Longevity	\$2,400	\$0
Salaries	\$417,135	\$0
Medicare	\$6,049	\$0
PERS	\$51,413	\$0
Workers Comp	\$12,514	\$0
	\$592,292	\$592,292

Salaries 2021

	<u>HCV</u>	<u>RATIO</u>	<u>HCV</u>	<u>SL</u>	<u>HCV</u>	<u>TOTAL</u>
Janessa Ervin	100%	\$7,493	\$58,097	\$604	\$58,097	\$58,097
Carmesha Smith	100%	\$49,266	\$49,871	\$605	\$49,871	\$49,871
Bill Schram	100%	\$50,884	\$51,548	\$864	\$51,548	\$51,548
Roman Fedkiw	100%	\$65,086	\$65,131	\$45	\$65,131	\$65,131
Spencer Masch	100%	\$50,984	\$50,984	\$0	\$50,984	\$50,984
Amy Waxman	100%	\$93,721	\$93,329	\$608	\$93,329	\$93,329
Antoinette Mason	100%	\$49,899	\$50,508	\$609	\$50,508	\$50,508
		\$367,236	\$369,961	\$6,401	\$369,961	\$369,961

SL PAYROLL

	<u>HCV</u>	<u>RATIO</u>	<u>HCV</u>	<u>TOTAL</u>
Janessa Ervin	\$7,493	100%	\$2,527	\$2,527
Carmesha Smith	\$49,266	\$0	\$0	\$0
Bill Schram	\$50,884	\$0	\$0	\$0
Roman Fedkiw	\$65,086	\$3,861	\$2,861	\$2,861
Spencer Masch	\$50,984	\$0	\$0	\$0
Amy Waxman	\$93,721	\$0	\$0	\$0
Antoinette Mason	\$49,899	\$0	\$0	\$0
		\$5,388	\$5,388	\$5,388

MEDICARE

	<u>SALARY</u>	<u>HIRE DATE</u>
Compliance/Quality Control Coordinator - Janessa Ervin	\$57,493	5/6/2003
HQS Inspector - Bill Schram	\$50,684	1/28/2013
Public Housing Manager - Roman Fedkiw	\$65,086	6/13/2008
Project Based/Waitlist Manager - Spencer Masch	\$50,984	8/23/2019
Executive Director - Amy Waxman	\$93,721	06/10/22
FSS Administrator - Antoinette Mason	\$49,899	10/15/21
Occupancy Specialist - Carmesha Smith	\$49,266	11/1/21
	\$417,135	

Public Housing Agency

PPHA 2023 PROFESSIONAL SERVICES AND SUPPLIES		
	PROFESSIONAL SERVICES	OPERATING SUPPLIES & MATERIALS
	270-270-62110-00000	270-270-61014-00000
Travel Expense	\$2,000	
Accounting Fees - Fee paid accountant	\$27,000	
Staff Training Expense	\$5,000	
Auditor Fees - State Audit	\$11,657	
Telephone Expense	\$8,378	
Office Expense (i.e. supplies, postage, copier, shredding, etc.)		\$14,998
Rent - 1440 Rockside Road	\$23,612	
Bank Service Charges	\$6,000	
Insurance Expense - HCV Program		\$12,588
Other General Expenses	\$1,000	
Bad Debts - tenants	\$0	
TOTAL	\$84,647	\$27,586

PPHA SUNDRY 2023

Sundry Expenses Detail:

- ICNS/ Warwick
- TALX / Equifax - Employment Verification
- Membership Dues (i.e. NAHRO, OHAC)
- Consulting
- Advertising
- Interpreting services
- Misc (i.e. drinking water, shredding, First Aid, Etc.)

HCV

Total

\$10,917	\$10,917
\$7,503	\$7,503
\$4,464	\$4,464
\$9,553	\$9,553
\$1,700	\$1,700
\$548	\$548
\$2,556	\$2,556

Total Sundry Expenses

\$37,240	\$37,240
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PPHA
Admin Fee Revenue - Estimate
CY 20223

	<u>Column A</u>	<u>Column B</u>	
Rate	\$ 80.54	\$ 75.16	
UML - Estm	7,200	2,303	9,503
Project Admin Fee	\$ 498,703.68	\$ 148,847.47	\$ 647,551.15