

SUPPORTIVE SERVICES
Memorandum of Understanding (MOU)

BETWEEN
Donna Smallwood Activities Center and Office on Aging
AND
Chesterfield Terrace Limited Partnership (dba "Chesterfield Terrace")

WHEREAS, the Chesterfield Terrace Limited Partnership is proposing to develop an age-restricted (55+) affordable senior housing community of fifty-one (51) rental apartment units along Powers Boulevard within the City of Parma, Cuyahoga County, Ohio;

WHEREAS, Donna Smallwood Activities Center and Office on Aging (herein "Office on Aging"), the local service provider identified above has a history and track record of serving older adults within the City of Parma, and desires to make available comprehensive programs and/or services to eligible and qualifying residents of the proposed housing project. Services will be provided for the project provided funding is available to operate, sustain and utilize the programs – both by the project and the provider during the compliance period;

WHEREAS, the proposed project will include a partnership with Office on Aging and its affiliates, offering older adult leisure time activities and services and programs offered directly or coordinated through the Office on Aging, and is located adjacent to the proposed development site, and can serve in strategic support partnership within such close proximity;

WHEREAS, the Office on Aging will provide a service coordinator or staff, to work in conjunction with the onsite property manager, to regularly identify needs of senior households who require access to certain supportive programs and services to continue living independently at Chesterfield Terrace to be outlined in a proposed, and subsequently OHFA-approved, Supportive Services Plan. Coordination will occur 15 minutes per unit per week. When certain specific needs are identified, those qualifying and eligible residents will be linked with supportive services Office on Aging directly offers or referred to those of our affiliate or partner agencies;

WHEREAS, the \$250 per unit (+2% annual escalation) allowable Ohio Housing Finance Agency-approved annual supportive fees will be underwritten in the application budget and funded by the development Owner, and annually distributed to Office on Aging for providing and facilitating access to services and coordination efforts utilizing, in part, either our own site, or a devoted onsite Community Room and Outreach Office at the property constructed for use by residents;

Eligible and qualifying residents of Chesterfield Terrace will be connected as-needed to existing supportive services that Office on Aging provides and facilitates including (but not limited to) the following programs:

- **Meals on Wheels**
Eligible seniors are registered in either the Community Meals at our congregate meal center or our delivered Homebound Meals Program
- **Senior Transportation**
Managed in connection with Senior Transportation Connection, the service provides eligible registered 60+ seniors with medical emergency transit
- **Social Services**



Outreach and support through access to a case management, clinical nurse specialist, blood pressure screenings, low vision support groups, bereavement support and strength exercise.

- **Raisin Canes**

A 17-year strong performance with now over 1200 gigs, this 90-minute vaudeville show with award-winning dance routines, sing-a-long and novelty acts brings lots of fun and audience participation to seniors

- **Older Adult Activities**

Offered on a regular basis Monday-Friday, 7:30am to 3:30pm, activities at the adjacent center include:

Wellness Programs:

Health Screenings
Guest Speakers
Senior Fitness Classes
Health Fairs

Support Programs:

Social Parties
Computer Classes
Coordinated Volunteer Opportunities
Group Travel

Entertainment:

Special Luncheons
Crafting / Quilting
Art Classes
Adult Coloring
Pinochle
Bridge
Billiards

Activities:

Chair Volleyball
Chair Basketball
Chair Hockey
Walking Club
Line Dancing
Ballroom Dancing
Round Dancing
Square Dancing
Tai-Chi
Yoga

Further, Office on Aging will make suggestion and work with ownership and the property manager to review the annual budget, identify and suggest supplemental resources, and when needed, assist and support Owners securing funding as necessary to offer other services not already identified in an OHFA-approved Supportive Services Plan or covered by the project's annual budget.

The intent to provide the above outlined programs and/or services is hereby affirmed by the Partner/Nonprofit and the Service Provider as evidenced in this memorandum of understanding

