

ORDINANCE NO. 31-18

BY: **VITO DIPIERRO**
(By Request – Building Commissioner)

AN ORDINANCE TO AMEND SECTION 1127.07 “VARIANCE PERMITS” OF CHAPTER 1127 “BOARD OF ZONING APPEALS” IN PART 11 “PLANNING AND ZONING CODE” OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARMA, STATE OF OHIO:

Section 1. That Section 1127.07 “Variance Permits” of Chapter 1127 “Board of Zoning Appeals” in part 11 “Planning and Zoning Code” of the Codified Ordinances of the City of Parma, which presently reads as follows:

“1127.07 “VARIANCE PERMITS.”

- (a) Applications for variance permits shall contain at least the following information:
- (1) The name, address and telephone number of the applicant;
 - (2) A statement of the reason(s) for requesting a variance permit;
 - (3) Any other information the Building Commissioner may require;
 - (4) A list of all property owners with addresses required to be given notice under Section [1127.06](#); and
 - (5) A set of pre-addressed, pre-stamped legal size envelopes.
- (b) The applicant shall pay a fee to the Director of Public Safety as set forth in Chapter 185 of the Administrative Code (the General Fee Schedule).
- (c) The Building Commissioner shall then certify for hearing before the Board on the application for the variance permit.”

is hereby amended to read as follows:

“1127.07 “VARIANCE **APPLICATION REQUIREMENTS PERMITS.**”

- (a) Applications for variance permits shall contain at least the following information:
- (1) The name, address, ~~and~~ telephone number, **AND EMAIL ADDRESS** of the applicant **AND/OR AGENT**;
 - (2) A statement of the reason(s) for requesting a variance permit;
 - (3) Any other information the Building Commissioner may require;
 - (4) ~~A list of all property owners with addresses required to be given notice under Section [1127.06](#); and~~
 - (5) ~~A set of pre-addressed, pre-stamped legal size envelopes.~~
- (b) The applicant shall pay a fee to the Director of Public Safety as set forth in Chapter 185 of the Administrative Code (the General Fee Schedule).
- (c) THE APPLICANT SHALL PAY FOR THE COST OF THE ADVERTISING OF THE LEGAL NOTICES AND THE POSTAGE FOR REQUIRED NOTIFICATIONS.**
- (d) The Building Commissioner shall then certify for hearing before the Board on the application for the variance permit **REQUEST.**”

Section 2. That only that portion of Section 1127 "Variance Permits" of Chapter 1127 "Board of Zoning Appeals" in Part 11 "Planning and Zoning Code" of the Codified Ordinances of the City of Parma, as it existed heretofore, is hereby repealed.

Section 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Parma, and for the further reason that this measure is necessary in order to make this amendment in the near future in the Codified Ordinances of the City of Parma, and this Ordinance shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to Council and approval of the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____ PRESIDENT OF COUNCIL

ATTEST: _____ APPROVED: _____
CLERK OF COUNCIL

FILED WITH
THE MAYOR: _____ MAYOR, CITY OF PARMA, OHIO