



BUILDING DEPARTMENT
6611 RIDGE ROAD
PARMA, OHIO 44129
440-885-8035
440-885-8039 FAX

DATE MAILED: _____

VACANT PROPERTY REGISTRATION

1. Address of Property: _____ PPN: _____

Is this property: _____ Single Family _____ Two Family _____ Other _____ Ward: _____

Utility shut-off dates: Gas _____ Water _____ Electricity _____

Property weatherization date: _____

2. Owner Information:

Name: _____ Soc. Sec. No. or E.I.N.: _____
(REQUIRED)

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

3. Local Agent or Representative Information:

Name: _____ Soc. Sec. No. or E.I.N.: _____
(REQUIRED)

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

4. Please list names, addresses and telephone numbers of all persons with any legal interest in the property, building and premises:

5. Fees: In accordance with Section 1715.02 of the Codified Ordinances of the City of Parma, a fee of \$200.00 is required to be submitted along with this registration annually.

Registration is valid for one year from the date of the statement. The owner shall renew the registration upon expiration for as long as the property remains vacant.

Payment Due Date: _____ Please make check payable to the City of Parma.

BOARDING OF DOORS AND WINDOWS IS NOT PERMITTED.

For Office Use Only:

Date Paid: _____ Check No.: _____ Receipt No.: _____