

POLICE OFFICER

Public notice is hereby given of an open competitive examination to establish an Eligible List for the position of Police Officer in the classified service of the City of Parma, Ohio. **Parma is an equal opportunity employer and strongly encourages minorities to apply.**

FILING OF APPLICATION

Applications available **May 15, 2017 through May 31, 2017**. Application must be made on the regular application form obtainable at the office of the Parma Civil Service Commission, Parma Memorial Hall, 6617 Ridge Road, Parma, Ohio 44129, 885-8060. Office hours are Monday thru Friday, 8:30 a.m. to 4:30 p.m. **Deadline for filing application is June 2, 2017** no later than 4:30 p.m. **There is a \$30.00 non refundable fee when you file your application (payable in cash or money order - no personal checks) Said fee is waived with proof of financial hardship.** APPLICATION MUST BE RETURNED BY INDIVIDUAL TAKING THE EXAM.

WRITTEN: Saturday, June 10, 2017 at 9:00 a.m. (in the morning) for written exam.

WHERE: Donna Smallwood Activities Center and Office on Aging.

Located at 7001 Ridge Road, Parma, Ohio 44129 (Located behind Parma City Hall)

Report early. Have driver's license for identification.

TYPE OF EXAM: The exam will contain but not be limited to the following areas: Reading Comprehension; Logical Reasoning; Report Writing & Grammar; Short Term Memory. A passing point of 70% will be used.

AGILITY EXAM: Only those individuals who make a passing grade on the written exam will be eligible to participate in the agility exam. The Commission will accept certificates of completion of Cuyahoga Community College (Tri-C) Police Agility Exam dated April 9, 2017 through June 11, 2017. The agility exam will be held on **June 25, 2017** at Tri-C Western Campus. **There is a \$60.00 non refundable fee to take the agility exam. You will be notified by mail whether or not you have passed the written exam and are eligible to take the agility exam. At that time you must register and pay the \$60.00 to Cuyahoga Community College. Said fee will be waived with proof of financial hardship.** You must pass both the written exam and the agility exam in order to be placed on the Eligible List for Police Officer.

THERE ARE NO ALTERNATE DATES FOR THE WRITTEN EXAM OR THE AGILITY EXAM

ELIGIBLE LIST: Candidates must pass both the written exam and the agility exam in order to be placed on the eligible list for Police Officer. Said placement is conditional to passing a background check and pre-employment polygraph. A candidate will also be required to pass a physical exam, post polygraph exam and a psychological exam.

MINIMUM REQUIREMENTS FOR ENTRANCE TO THE EXAM

AGE: Must be 21 years old but not yet reached the age of 35 years by appointment - ATTACH COPY OF BIRTH CERTIFICATE OR BAPTISMAL CERTIFICATE at time of filing application.

EDUCATION: High School Diploma or GED certificate ATTACH COPY OF HIGH SCHOOL DIPLOMA or GED CERTIFICATE at time of filing application.

LICENSE: Must have valid Ohio Driver's License. ATTACH COPY OF DRIVER'S LICENSE at time of filing application.

CITIZENSHIP: Must be a United States citizen or have legally declared an intent to become a citizen. ATTACH A COPY OF CITIZENSHIP PAPERS OR DECLARATION OF INTENT at time of filing application, if applicable.

EXTRA CREDIT

VETERAN'S CREDIT Veterans providing COPY OF HONORABLE OR UNDER HONORABLE CONDITIONS DISCHARGE PAPERS OR CERTIFICATE OF SERVICE when filing their application shall receive an additional **20%** of their score provided they receive a passing grade of 70% or better on the written exam and pass the physical agility exam. Credit will not be given for any other type of discharge from service i.e. General, Uncharacterized, etc.

EDUCATION CREDIT Candidates providing a COPY OF BACHELOR DEGREE FROM AN ACCREDITED COLLEGE in any subject, by June 10, 2017 shall receive an additional **20%** of their score provided they receive a passing grade of 70% or better on the written exam and pass the physical agility exam.

Candidates providing a COPY OF ASSOCIATE DEGREE FROM AN ACCREDITED COLLEGE in any subject, by June 10, 2017 shall receive an additional **10%** of their score provided they receive a passing grade of 70% or better on the written exam and pass the physical agility exam.

POLICE OFFICER Candidates providing a COPY OF CURRENT POLICE OFFICER ID OR OATH OF OFFICE shall receive an additional **20%** of their score provided they receive a passing grade of 70% or better on the written exam and pass the physical agility exam.

OPOTA CREDIT Candidates providing a valid COPY OF OPOTA CERTIFICATION shall receive an additional **10%** of their score provided they receive a passing grade of 70% or better on the written exam and pass the physical agility exam.

THE MAXIMUM NOT ACCUMULATIVE TOTAL CREDIT SHALL BE 20% OF A CANDIDATE'S PASSING SCORE

SALARY: 1st year - \$48,483.35 2nd year - \$51,334.38; 3rd year - \$54,186.72; 4th year - \$60,915.17
5th year - \$67,696.91