

City of Parma

Ohio Ethics and Related Statutes *City of Parma Personnel Policy Manual* *City of Parma Employee Handbook*

Employee Receipt Verification Form

All City of Parma employees are subject to the *Ethics Law* of the State of Ohio and the City of Parma *Employee Handbook* and *Personnel Policy Manual*. The current version of the *Ohio Ethics Law and Related Statutes* may be found at: <http://ethics.ohio.gov/ethicslawrevisedcode.pdf> and the two City of Parma documents are on the City website: <http://www.cityofparma-oh.gov/int/employee.aspx> .

You may also request a printed copy of these documents from the Human Resources Department Office at 440.885.8167.

Please review these documents (the *Ethics Law* of the State of Ohio, the City of Parma *Employee Handbook* and *Personnel Policy Manual*) **before** you begin your employment with the City of Parma.

I, _____ acknowledge

that the *Ethics Law* of the State of Ohio, the City of Parma *Employee Handbook* and *Personnel Policy Manual* have been made available to me.

Employee Signature

Date