

**CITY OF PARMA PAYROLL DEPARTMENT
AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT**

PRINTED Name _____ Employee # _____

MONIES WILL ONLY BE DEPOSITED INTO ONE ACCOUNT PER BANK.

PLEASE ATTACH A VOIDED CHECK...NOT A DEPOSIT SLIP!

I hereby authorize the City of Parma to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my

Please check one : checking account or savings account

indicated below and the BANK name listed below, to credit and/or debit the same to such account.

NET Bank #1 Name _____ **Account #** _____
Bank _____ (This would be your net check, after all other direct deposits and deductions.)

Bank #2 Name _____ **Account Number** _____
Bank _____ (This must be for a specific \$ amount.)
 checking account or savings account \$\$ amount _____

Bank #3 Name _____ **Account Number** _____
Bank _____ (This must be for a specific \$ amount.)
 checking account or savings account \$\$ amount _____

Bank #4 Name _____ **Account Number** _____
Bank _____ (This must be for a specific \$ amount.)
 checking account or savings account \$\$ amount _____

Bank #5 Name _____ **Account Number** _____
Bank _____ (This must be for a specific \$ amount.)
 checking account or savings account \$\$ amount _____

Bank #6 Name _____ **Account Number** _____
Bank _____ (This must be for a specific \$ amount.)
 checking account or savings account \$\$ amount _____

This authority is to remain in full force and effect until the City of Parma has received written notification from me of its termination in such time and in such manner as to afford the City of Parma and the Bank a reasonable opportunity to act on it.

Signature _____ **Date** _____

Your direct deposit will begin with the first available payroll following verification of all information.

****To direct deposit to PSE Credit Union or Fire Fighters Community Credit Union, you MUST also complete the application form from the respective Credit Union and return both forms to Payroll.**

Payroll Department Use Only

PRENOTE DATE _____ EFFECTIVE DATE _____