



CITY OF PARMA
PROPERTY MAINTENANCE DIVISION
6611 RIDGE ROAD • PARMA, OHIO 44129
PH. 440.885.8035 • FAX 440.885.8039

DATE MAILED: _____

RESIDENTIAL RENTAL PROPERTY REGISTRATION

PLEASE COMPLETE THE FOLLOWING INFORMATION

1. Address of Rental Property: _____ Ward: _____

Is this property: New Rental Renewal Rental Single Family Two Family

2. Name of Owner: _____

Address of Owner: _____

City, State & Zip: _____

Phone: _____

3. Contact Person, Agent or Custodian if different than the Property Owner:

Name: _____

Address: _____

City, State and Zip: _____

Phone: _____

4. **FEES:** In accordance with Section 185.04 of the Codified Ordinances of the City of Parma, a fee of \$150.00 is required to be submitted along with this application. Make check payable to the City of Parma Building Department.

LATE FEES: \$50.00 per month for failure to complete and pay the Rental Registration by the due date listed on the form. Failure to complete and pay the Rental Registration may result in a summons being issued to appear in Parma Municipal Court where additional costs and fees may be imposed.

5. A separate application and fee is required for each residential rental property owned in the City of Parma.

I declare under the penalties of perjury that this application has been examined by me and is true, correct and complete.

Payment Due Date: _____ **Signed:** _____

FOR OFFICE USE ONLY:

DATE PAID: _____ CHECK NO.: _____ RECEIPT NO.: _____

PLEASE RETURN THIS PAGE WITH YOUR PAYMENT - RETAIN YELLOW COPY FOR YOUR RECORDS.