

**MINUTES
NOVEMBER 8, 2023
SPECIAL PUBLIC HOUSING COUNCIL MEETING
PARMA CITY HALL COUNCIL CHAMBERS
6:36 P.M.**

The Special Public Housing Council Meeting was called to order by President of Council Vito Dipierro presiding:

COUNCIL MEMBERS PRESENT:	ALLAN DIVIS LINDA. A. KOHAR KEVIN KUSSMAUL DEBORAH LIME KAMMY SHUMAN MONICA WILSON KELLY ZACHARIAS MARK CASSELBERRY
--------------------------	--

COUNCIL MEMBERS EXCUSED:	ROB EUERLE
--------------------------	------------

Mrs. Saban – Mr. President the Roll of Council has been called and I find a quorum of Council Members present. The following officials and department heads were also present: Mayor Tim DeGeeter, Staff Attorney Jennifer Meyer, Auditor Brian Day, Service Director Tony Vannello, Safety Director Bob Coury, Building Commissioner Dan Kulchytsky, City Engineer Hasmukh Patel, Recreation Commissioner Mickey Vittardi, Chief of Staff Rich Summers, Director of Public Housing Amy Waxman and Clerk of Council Kristin L. Saban.

DISPENSE WITH THE REGULAR ORDER OF BUSINESS

Motion made by Councilwoman Lime seconded by Councilman Casselberry to dispense with the regular order of business and to waive the Rules of Council at this time in order to hold this Special Public Housing Meeting. Motion carried.

LEGISLATIVE COMMENT

No one wished to speak.

DISPOSAL OF THE JOURNAL

Mr. Dipierro – Stated you have before you the Minutes of the Special Public Housing Council Meeting of July 24, 2023. Asked if there were any additions or corrections to the minutes? Stated, hearing none, the Minutes will stand as printed.

NOTICE OF MEETING OF COUNCIL

**The State of Ohio)
Cuyahoga County) ss: Clerk of Council Kristin L. Saban: Greetings
City of Parma)**

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Session to consider such business as may come before it, and,

WHEREAS, I have convened and do hereby convene said City Council to meet in a Special Session on the 8th Day of November, 2023, at 6:00 PM Eastern Daylight Savings time, at the Council Chamber in said City, to consider such matters as may come before it as fully and completely as might be done in regular session of said Council: -

- Approval of the Minutes of July 24, 2023

FIRST READING:

HOUSING RESOLUTION NO. 23-6

BY: K. KUSSMAUL

(By Request – North Coast Housing Connections Executive Director)

11/8/23
(Special Meeting)

A RESOLUTION AUTHORIZING THE 2024 BUDGET FOR THE HOUSING CHOICE VOUCHER PROGRAM, AND DECLARING AN EMERGENCY

SUSPENSION OF THE RULES:

HOUSING RESOLUTION NO. 23-7

BY: K. KUSSMAUL

(By Request – North Coast Housing Connections Executive Director)

11/8/23
(Special Meeting)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF NORTH COAST HOUSING CONNECTIONS TO WRITE-OFF THE AMOUNT OF \$20.00 OF UNCASHED CHECKS FOR NORTH COAST HOUSING CONNECTIONS, AND DECLARING AN EMERGENCY

HOUSING RESOLUTION NO. 23-8

BY: K. KUSSMAUL

(By Request – North Coast Housing Connections Executive Director)

11/8/23
(Special Meeting)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF NORTH COAST HOUSING CONNECTIONS TO ENTER INTO A SUBSCRIPTION RENEWAL WITH MRI SOFTWARE LLC, AND DECLARING AN EMERGENCY

HOUSING RESOLUTION NO. 23-9

BY: K. KUSSMAUL

(By Request – North Coast Housing Connections Executive Director)

11/8/23
(Special Meeting)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF NORTH COAST HOUSING CONNECTIONS TO ENTER INTO A ONE (1) YEAR RENEWAL AGREEMENT WITH THE HOUSING AUTHORITY INSURANCE GROUP (HAIG), AND DECLARING AND EMERGENCY

You are therefore commanded to summon: Mayor Tim DeGeeter, Law Director Timothy Dobeck, Council President Vito Dipierro, Mark Casselberry, Allan Divis, Rob Euerle, Linda Kohar, Kevin C. Kussmaul, Deborah Lime, Kammy Shuman, Monica Wilson, Kelly Zacharias and Kristin L Saban, Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the Corporate seal of said City to be hereunto affixed, this 8th day of November, 2023.

/seal/

/s/ Vito Dipierro
City of Parma COUNCIL PRESIDENT

CERTIFICATE OF SERVICE
NOTICE OF SPECIAL MEETING OF COUNCIL

I, Crystal Beck, Deputy Clerk I, of the City of Parma, Ohio, do hereby certify that on November 3, 2023, 2023, I received the notices of a Special Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice

with the notice by Electronic Mail (e-mail) with the notice on November 3, 2023, at 11:00 AM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed *Crystal Beck*
Crystal Beck
Deputy Clerk I

FIRST READING

HOUSING RESOLUTION NO. 23-6
BY: K. KUSSMAUL 11/8/23
(By Request – North Coast Housing Connections Executive Director) (Special Meeting)

A RESOLUTION AUTHORIZING THE 2024 BUDGET FOR THE HOUSING CHOICE
VOUCHER PROGRAM, AND DECLARING AN EMERGENCY

Mr. Dipierro – Said Ordinance to be referred to the Public Housing Committee.

SUSPENSION OF THE RULES

Mr. Dipierro – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Housing Resolution No. 23-7, Housing Resolution No. 23-8, and Housing Resolution No. 23-9 on three different days be dispensed with?

Yes: Divis, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry.

No: None; motion carried.

Mr. Dipierro – Shall Rule 45 requiring reference to committee be dispensed with and Housing Resolution No. 23-7, Housing Resolution No. 23-8 and Housing Resolution No. 23-9 be placed on final passage?

Yes: Divis, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry.

No: None; motion carried.

HOUSING RESOLUTION NO. 23-7 11/8/23
BY: K. KUSSMAUL (Special Meeting)
(By Request – North Coast Housing Connections Executive Director)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF NORTH COAST
HOUSING CONNECTIONS TO WRITE-OFF THE AMOUNT OF \$20.00 OF UNCASHED
CHECKS FOR NORTH COAST HOUSING CONNECTIONS, AND DECLARING AN
EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Housing Resolution No. 23-7.

Yes: Divis, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry.

No: None; Housing Resolution No. 23-7 is adopted.

HOUSING RESOLUTION NO. 23-8 11/8/23
BY: K. KUSSMAUL (Special Meeting)
(By Request – North Coast Housing Connections Executive Director)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF NORTH COAST
HOUSING CONNECTIONS TO ENTER INTO A SUBSCRIPTION RENEWAL WITH MRI
SOFTWARE LLC, AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Housing Resolution No. 23-8.

Yes: Divis, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry.

No: None; Housing Resolution No. 23-8 is adopted.

HOUSING RESOLUTION NO. 23-9 11/8/23
BY: K. KUSSMAUL (Special Meeting)
(By Request – North Coast Housing Connections Executive Director)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF NORTH COAST HOUSING CONNECTIONS TO ENTER INTO A ONE (1) YEAR RENEWAL AGREEMENT WITH THE HOUSING AUTHORITY INSURANCE GROUP (HAIG), AND DECLARING AN EMERGENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Housing Resolution No. 23-9.

Yes: Divis, Kohar, Kussmaul, Lime, Shuman, Wilson, Zacharias, Casselberry.

No: None; Housing Resolution No. 23-9 is adopted.

REPORT OF ABSENT MEMBERS

Motion made by Councilwoman Lime seconded by Councilman Casselberry to excuse Councilman Euerle. Motion carried.

ADJOURNMENT

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adjourn said meeting at 6:43 p.m. Motion carried.

CERTIFICATION

I, Kristin L. Saban, Clerk of Council for the City of Parma, Ohio, do hereby certify this to be a true and correct copy of the minutes from the Special Public Housing Council Meeting held on Wednesday, November 8, 2023.

/s/ Kristin L. Saban
Kristin L. Saban
Clerk of Council

/s/ Vito Dipierro
Vito Dipierro
President of Council

cb