



PARMA CITY COUNCIL

MINUTES OF COMMITTEE MEETING

Committee: Finance
Type of Meeting: Regular
Date: December 18, 2023
Location: Council Chambers

Chairman: Mark Casselberry
Time Called to Order:
Time Adjourned:

THE FINANCE COMMITTEE WILL BE CALLED TO ORDER AT 6:51 P.M.
(TAKE ROLL CALL) (CALL EACH COMMITTEE MEMBER'S NAME AND CHECK OFF IF THEY ARE PRESENT)

ROLL CALL

Committee Members Present	City Officials Present
Mark Casselberry, Chairman	Mayor Tim DeGeeter
Deborah Lime, Vice Chairman	Law Director Tim Dobeck
Allan Divis	Auditor Brian Day
Rob Euerle	Treasurer Tom Mastroianni
Linda A. Kohar	Service Director Tony Vannello
Kevin Kusmaul	Safety Director Bob Coury
Kammy Shuman	Enter Name & Title
Monica Wilson	Enter Name & Title
Kelly Zacharias	Enter Name & Title

DISPOSAL OF JOURNAL

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE.

MOTION MADE BY Casselberry SECONDED BY Shuman TO
DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE
PREVIOUS SESSION OF THIS COMMITTEE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 173-23 - AN ORDINANCE AUTHORIZING THE MAYOR AND/OR DIRECTOR OF PUBLIC SERVICE TO ENTER INTO AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORSO). UNDER THE MEMBER COMMUNITY INFRASTRUCTURE GRANT PROGRAM (MCIIP) FOR THE PORTION OF DESIGN AND CONSTRUCTION COST FOR THE CRAIGLEIGH DRIVE SEPTIC ABATEMENT PROJECT IN THE CITY OF PARMA, AND DECLARING AN EMERGENCY

Status: THIS HAS HAD TWO READINGS TO DATE. THE REQUEST IS FOR THIRD READING. ARE THERE ANY QUESTIONS OR COMMENTS? MAY I HAVE A MOTION FOR THIRD READING AND PASSAGE? MAY I HAVE A SECOND?

Discussion: Lime Shuman

Action: MOTION MADE BY COUNCILMAN _____ SECONDED BY COUNCILMAN _____
FOR THIRD READING AND PASSAGE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 191-23 – AN ORDINANCE AUTHORIZING THE MAYOR AND/OR THE DIRECTOR OF PUBLIC SAFETY TO ENTER INTO A CONTRACT TO PURCHASE A NEW 2028 MONARCH SUTPHEN PUMPER FIRE ENGINE TO REPLACE AN AGING UNIT FOR THE PARMA FIRE DEPARTMENT, AND DECLARING AN EMERGENCY

Status: THIS HAS HAD ONE READING TO DATE. THE REQUEST IS FOR SECOND READING. ARE THERE ANY QUESTIONS OR COMMENTS? MAY I HAVE A MOTION FOR SECOND READING AND BACK? MAY I HAVE A SECOND?

Discussion:

Action: MOTION MADE BY COUNCILMAN Line SECONDED BY COUNCILMAN Shuman SECOND READING AND BACK. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

Status: Discussion:

Action

Status:

Discussion:

Action:

ARE THERE ANY OTHER MATTERS THAT THE FINANCE COMMITTEE WOULD LIKE BROUGHT OUT OF COMMITTEE?

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD LIKE BROUGHT OUT FOR DISCUSSION?

ARE THERE ANY COMMENTS FROM THE PUBLIC?

PUBLIC COMMENTS

Special meeting December 28th 5pm

Speaker:

Speaker:

Speaker:

REPORT ON ABSENT OFFICIALS:

MAY I HAVE A MOTION TO EXCUSE _____? MAY I HAVE A SECOND? MOTION MADE BY _____ SECONDED BY _____ TO EXCUSE _____. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ADJOURNMENT:

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND? MOTION MADE BY Line SECONDED BY Shuman TO ADJOURN. ALL THOSE IN FAVOR? OPPOSED? SO MOVED

THIS MEETING IS ADJOURNED AT 6:56 P.M.

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY OF THE MINUTES FROM SAID MEETING.



COMMITTEE CHAIRMAN

PARMA CITY COUNCIL

MINUTES OF COMMITTEE MEETING



Committee:	Governmental Operations	Chairman:	Kammy Shuman
Type of Meeting:	Regular	Time Called to Order:	
Date:	December 18, 2023	Time Adjourned:	
Location:	Council Chambers		

THE GOVERNMENTAL OPERATIONS COMMITTEE WILL BE CALLED TO ORDER AT

4:56 P.M.

* (TAKE ROLL CALL) (CALL EACH COMMITTEE MEMBER'S NAME AND CHECK OFF IF THEY ARE PRESENT)*

ROLL CALL

Committee Members Present		City Officials Present	
Kammy Shuman, Chairman	<input checked="" type="checkbox"/>	Mayor Tim DeGeeter	<input checked="" type="checkbox"/>
Mark Casselberry, Vice Chairman	<input checked="" type="checkbox"/>	Law Director Tim Dobeck	<input checked="" type="checkbox"/>
Linda A. Kohar	<input checked="" type="checkbox"/>	Auditor Brian Day	<input checked="" type="checkbox"/>
Monica Wilson	<input checked="" type="checkbox"/>	Treasurer Tom Mastroianni	<input checked="" type="checkbox"/>
Kelly Zacharias	<input checked="" type="checkbox"/>	Service Director Tony Vannello	<input checked="" type="checkbox"/>
		Safety Director Bob Coury	<input checked="" type="checkbox"/>

DISPOSAL OF JOURNAL

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE.

MOTION MADE BY Shuman SECONDED BY Kohar TO
DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE
PREVIOUS SESSION OF THIS COMMITTEE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 162-23 – AN ORDINANCE REVISING SEVERAL SECTIONS WITHIN
CHAPTER 184 “MUNICIPAL INCOME TAX, EFFECTIVE JANUARY 1, 2016” OF THE CODIFIED
ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY

Status: THIS HAS HAD TWO READINGS TO DATE. THE REQUEST IS FOR THIRD READING. ARE
THERE ANY QUESTIONS OR COMMENTS. MAY I HAVE A MOTION FOR THIRD READING
AND PASSAGE? MAY I HAVE A SECOND?

Discussion:

Action: MOTION MADE BY COUNCILMAN Shuman SECONDED BY COUNCILMAN Walsh
FOR THIRD READING AND PASSAGE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ARE THERE ANY OTHER MATTERS THAT THE GOVERNMENTAL OPERATIONS COMMITTEE
WOULD LIKE BROUGHT OUT OF COMMITTEE?

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD
LIKE BROUGHT OUT FOR DISCUSSION?

ARE THERE ANY COMMENTS FROM THE PUBLIC?

PUBLIC COMMENTS

Speaker:

Speaker:

Speaker:

Speaker:

Speaker

REPORT ON ABSENT OFFICIALS (IF ANY)

MAY I HAVE A MOTION TO EXCUSE _____ ? MAY I HAVE A SECOND?
MOTION MADE BY _____ SECONDED BY _____ TO EXCUSE
_____ ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND? MOTION MADE BY
_____ SECONDED BY Adelberg TO ADJOURN. ALL THOSE IN
FAVOR? OPPOSED? SO MOVED.

THIS MEETING IS ADJOURNED AT 6:58 P.M.

Affirmative: (#)

All Yes

Negative: (#)

None

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY
OF THE MINUTES FROM SAID MEETING.


COMMITTEE CHAIRMAN



PARMA CITY COUNCIL

MINUTES OF COMMITTEE MEETING

Committee:	Planning Committee	Chairman:	Rob Euerle
Type of Meeting:	Regular	Time Called to Order:	
Date:	December 18, 2023	Time Adjourned:	
Location:	Council Chambers		

THE PLANNING COMMITTEE WILL BE CALLED TO ORDER AT 6:58 P.M.
* (TAKE ROLL CALL) (CALL EACH COMMITTEE MEMBER'S NAME AND CHECK OFF IF THEY ARE PRESENT)*

ROLL CALL

Committee Members Present		City Officials Present	
Rob Euerle, Chairman	<input checked="" type="checkbox"/>	Mayor Tim DeGeeter	<input checked="" type="checkbox"/>
Kammy Shuman, Vice Chairman	<input checked="" type="checkbox"/>	Law Director Tim Dobeck	<input checked="" type="checkbox"/>
Allan Divis	<input checked="" type="checkbox"/>	Auditor Brian Day	<input checked="" type="checkbox"/>
Monica Wilson	<input checked="" type="checkbox"/>	Treasurer Tom Mastroianni	<input checked="" type="checkbox"/>
Kelly Zacharias	<input checked="" type="checkbox"/>	Service Director Tony Vannello	<input checked="" type="checkbox"/>
		Safety Director Bob Coury	<input checked="" type="checkbox"/>

THE FIRST ORDER OF BUSINESS IS THE DISPOSAL OF JOURNAL:

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE. MAY I HAVE A SECOND?

A motion was made by Euerle, seconded by Shuman, to dispense with the reading of the journal and approve the minutes of the previous session of this committee.

ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

THE FIRST REQUEST IS FROM THE APPLICANT KRISTINE KING (TRUSTEE), 1350 OLD ROCKSIDE ROAD, PARMA, OHIO, 44134, PPN 445-15-014. THE REQUEST IS FOR THE FOLLOWING.

VARIANCE OF SECTION 11.53 ACCESSORY USES AND BUILDINGS (d) PARKING OF RECREATIONAL VEHICLES (2) REGULATIONS. THE PROPOSAL IS TO PARK AND STORE A 27-FOOT-LONG RV AT THE RESIDENCE.

THIS VARIANCE WOULD RESULT IN A RV 3 FEET LONGER THAN CODE ALLOWS.

THE VARIANCE WAS READ INTO THE RECORD ON DECEMBER 4, 2023, ARE THERE ANY QUESTIONS OR COMMENTS?

MAY I HAVE A MOTION TO GRANT THE VARIANCE WITH THE FOLLOWING STIPULATION RECOMMENDED BY THE BOARD OF ZONING APPEALS, THE STIPULATION IS: REQUIRING THE INSTALLATION OF A 30-FOOT-LONG BUFFER ON THE WEST SIDE OF THE DRIVEWAY AS CLOSE TO THE GARAGE AS POSSIBLE? MAY I HAVE A SECOND?

MOTION MADE BY COUNCILMAN Euerle SECONDED BY COUNCILMAN Shuman TO GRANT THE VARIANCE WITH THE STIPULATION. ALL THOSE IN FAVOR? OPPOSED? SO MOVED. THE VARIANCE WILL BE CONFIRMED AT THIS EVENING'S COUNCIL MEETING.

Note: All in favor ✓

THE SECOND VARIANCE IS FROM THE APPLICANT BRILLIANT ELECTRIC SIGN CO. FOR SAINT BRIDGET OF KILDARE PARISH, 5620 HAUSERMAN ROAD, PARMA, OHIO 44130, PPN 442-48-001.

VARIANCE OF SECTION 1196.06 SIGNS IN RESIDENTIAL DISTRICTS, (a) PERMITTED TYPES, NUMBER, AREA AND HEIGHT PER THE RESIDENTIAL DISTRICT SIGN SCHEDULE. THE PROPOSAL IS TO CONSTRUCT A MAJOR FREE-STANDING SIGN 6' ½" IN HEIGHT AND A MINOR FREE-STANDING SIGN, 6FT IN AREA.

THESE VARIANCES WOULD RESULT IN A CHURCH BEING PERMITTED TO CONSTRUCT A MAJOR FREE-STANDING SIGN 1'1/2" TALLER AND A MINOR FREE-STANDING SIGN 2 SF MORE IN AREA THAN CODE ALLOWS.

THE VARIANCE WAS READ INTO THE RECORD ON DECEMBER 4, 2023, ARE THERE ANY QUESTIONS OR COMMENTS?

MAY I HAVE A MOTION TO GRANT THE VARIANCE AS RECOMMENDED BY THE BOARD OF ZONING APPEALS? MAY I HAVE A SECOND?

MOTION MADE BY COUNCILMAN Shuman SECONDED BY COUNCILMAN Shuman TO GRANT THE VARIANCE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED. THE VARIANCE WILL BE CONFIRMED AT THIS EVENING'S COUNCIL MEETING.

THE THIRD VARIANCE IS FROM THE APPLICANT DEREK SCHAFER, WEST CREEK CONSERVANCY, 7777 WEST PLEASANT VALLEY ROAD, PARMA, OHIO 44130, PPN 455-24-002. THE REQUEST IS FOR THE FOLLOWING.

VARIANCE OF SECTION 1153.02 PRINCIPAL USES AND BUILDINGS. THE PROPOSAL IS TO USE THE PROPERTY FOR EDUCATIONAL PURPOSES REGARDING WATERSHED STEWARDSHIP PROGRAMING.

THIS VARIANCE WOULD RESULT IN ALLOWING THIS PARCEL TO BE USED FOR OFFICE AND EDUCATIONAL PURPOSES.

THE VARIANCE WAS READ INTO THE RECORD ON DECEMBER 4, 2023, ARE THERE ANY QUESTIONS OR COMMENTS?

MAY I HAVE A MOTION TO GRANT THE VARIANCE AS RECOMMENDED BY THE BOARD OF ZONING APPEALS? MAY I HAVE A SECOND?

MOTION MADE BY COUNCILMAN Shuman SECONDED BY COUNCILMAN Zelisko TO GRANT THE VARIANCE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED. THE VARIANCE WILL BE CONFIRMED AT THIS EVENING'S COUNCIL MEETING.

ARE THERE ANY OTHER MATTERS THAT THE PLANNING COMMITTEE WOULD LIKE BROUGHT OUT OF COMMITTEE?

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD LIKE BROUGHT OUT FOR DISCUSSION?

ARE THERE ANY COMMENTS FROM THE PUBLIC?

PUBLIC COMMENTS:

REPORT ON ABSENT MEMBERS: (IF ANY)

MAY I HAVE A MOTION TO EXCUSE Shuman MAY I HAVE A SECOND? MOTION MADE BY Shuman SECONDED BY Shuman TO EXCUSE Shuman TO EXCUSE Shuman ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ADJOURNMENT

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND? MOTION MADE BY Shuman SECONDED BY Shuman TO ADJOURN. ALL THOSE IN FAVOR SAY "AYE"? OPPOSED "NAY"? SO MOVED.

THIS MEETING IS ADJOURNED AT 7:07 P.M.

Affirmative: (#)

Negative: (#)

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY OF THE MINUTES FROM SAID MEETING.



COMMITTEE CHAIRMAN



PARMA CITY COUNCIL

MINUTES OF COMMITTEE MEETING

Committee: Public Housing
Type of Meeting: Regular
Date: December 18, 2023
Location: Council Chambers

Chairman: Kevin C. Kussmaul
Time Called to Order:
Time Adjourned:

THE PUBLIC HOUSING COMMITTEE WILL BE CALLED TO ORDER AT 6:03 P.M.

(TAKE ROLL CALL) (CALL EACH COMMITTEE MEMBER'S NAME AND CHECK OFF IF THEY ARE PRESENT)
ROLL CALL

Committee Members Present

Kevin C. Kussmaul, Chairman ☒
Rob Euerle, Vice Chairman ☒
Mark Casselberry ☒
Allan Davis ☒
Linda A. Kohar ☒
Deborah Lime ☒
Kammy Shuman ☒
Monica Wilson ☒
Kelly Zacharias ☒

City Officials Present

Mayor Tim DeGeeter ☒
Law Director Tim Dobeck ☒
Auditor Brian Day ☒
Treasurer Tom Mastroianni ☒
Service Director Tony Vannello ☒
Safety Director Bob Coury ☒

Affirmative: (#)
Negative: (#)

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE.

A motion was made by Casselberry seconded by Lime, to dispense with the reading of the journal and approve the minutes of the previous session of this committee. All those in favor say "Aye"? Opposed? So Moved.

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD LIKE BROUGHT OUT FOR DISCUSSION?

ARE THERE ANY COMMENTS FROM THE PUBLIC?

Executive Director Amy Waxman gave an update and answered questions regarding Housing Ordinances 23-10 and 23-11

REPORT ON ABSENT MEMBERS: (IF ANY)

MAY I HAVE A MOTION TO EXCUSE ~~Kevin C. Kussmaul~~? MAY I HAVE A SECOND? MOTION MADE BY _____ SECONDED BY _____ TO EXCUSE _____
. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ADJOURNMENT

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND?

MOTION MADE BY Casselberry SECONDED BY Lime TO ADJOURN.

ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

THIS MEETING IS ADJOURNED AT 6:03 P.M.

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY OF
THE MINUTES FROM SAID MEETING.


COMMITTEE CHAIRMAN