



# PARMA CITY COUNCIL MINUTES OF COMMITTEE MEETING

Committee: Finance  
Type of Meeting: Regular  
Date: June 6, 2022  
Location: Council Chambers

Vice Chairman: Deborah Lime  
Time Called to Order:  
Time Adjourned:

THE FINANCE COMMITTEE WILL BE CALLED TO ORDER AT 6:49 P.M.  
\*(TAKE ROLL CALL) (CALL EACH COMMITTEE MEMBER'S NAME AND CHECK OFF IF THEY ARE PRESENT)\*

## ROLL CALL

Committee Members Present		City Officials Present	
Kristin L. Saban, Chairman	<input checked="" type="checkbox"/> EX	Mayor Tim DeGeeter	<input checked="" type="checkbox"/>
Deborah Lime, Vice Chairman	<input checked="" type="checkbox"/>	Law Director Tim Dobeck	<input checked="" type="checkbox"/>
Mark Casselberry	<input checked="" type="checkbox"/>	Auditor Brian Day	<input checked="" type="checkbox"/>
Vito DiPierro	<input checked="" type="checkbox"/> EX	Treasurer Tom Mastroianni	<input type="checkbox"/>
Allan Divis	<input checked="" type="checkbox"/>	Service Director Tony Vannello	<input checked="" type="checkbox"/>
Rob Euerle	<input checked="" type="checkbox"/>	Safety Director <del>Tom Weinreich</del>	<input checked="" type="checkbox"/>
Linda A. Kohar	<input checked="" type="checkbox"/>	Enter Name & Title <u>Bob County</u>	<input type="checkbox"/>
Kevin Kussmaul	<input checked="" type="checkbox"/>	Enter Name & Title	<input type="checkbox"/>
Kammy Shuman	<input checked="" type="checkbox"/>	Enter Name & Title	<input type="checkbox"/>

## DISPOSAL OF JOURNAL

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE.

MOTION MADE BY Lime SECONDED BY Casselberry TO  
DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE  
PREVIOUS SESSION OF THIS COMMITTEE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 74-22 - AN ORDINANCE AUTHORIZING THE MAYOR AND/OR DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE KREUGER AVENUE SEWER IMPROVEMENT PROJECT PHASE I IN THE CITY OF PARMA, AND DECLARING AN EMERGENCY.

THIS HAS HAD ONE READING TO DATE. THE REQUEST IS FOR SECOND AND BACK. ARE THERE ANY QUESTIONS OR COMMENTS? MAY I HAVE A MOTION FOR SECOND AND BACK? MAY I HAVE A SECOND?

MOTION MADE BY Lime SECONDED BY Divis  
FOR SECOND AND BACK. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 76-22 - AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MODIFIED JOINT IMPROVEMENT AGREEMENT BETWEEN THE MUNICIPALITIES OF BROOKLYN, BROOKLYN HEIGHTS, CLEVELAND, AND PARMA FOR THE RESURFACING OF

BROOKPARK ROAD (SR-17) FROM 1. 130<sup>TH</sup> STREET TO INTERSTATE 480 EAST BOUND RAMP, AND DECLARING AN EMERGENCY

THIS HAS HAD ONE READING TO DATE. THE REQUEST IS FOR SECOND AND BACK. ARE THERE ANY QUESTIONS OR COMMENTS? MAY I HAVE A MOTION FOR SECOND AND BACK? MAY I HAVE A SECOND?

MOTION MADE BY Line SECONDED BY Cassalberry  
FOR SECOND AND BACK. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

\$800.00 Summer 23

ARE THERE ANY OTHER MATTERS THAT THE FINANCE COMMITTEE WOULD LIKE BROUGHT OUT OF COMMITTEE?

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD LIKE BROUGHT OUT FOR DISCUSSION?

Discussion on 87-22--that is on susp. Nopted before to Council  
advising 800.00

ARE THERE ANY COMMENTS FROM THE PUBLIC?

#### PUBLIC COMMENTS

Speaker:

Speaker:

Speaker:

#### REPORT ON ABSENT OFFICIALS:

MAY I HAVE A MOTION TO EXCUSE COUNCILWOMAN SABAN AND COUNCILMAN DIPIERRO? MAY I HAVE A SECOND? MOTION MADE BY Line SECONDED BY Dipierro TO EXCUSE COUNCILWOMAN SABAN AND COUNCILMAN DIPIERRO. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

#### ADJOURNMENT:

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND? MOTION MADE BY Line SECONDED BY Cassalberry TO ADJOURN. ALL THOSE IN FAVOR? OPPOSED? SO MOVED

THIS MEETING IS ADJOURNED AT 7:05 P.M.

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY OF THE MINUTES FROM SAID MEETING.

Deborah Line  
COMMITTEE CHAIRMAN



# PARMA CITY COUNCIL

## MINUTES OF COMMITTEE MEETING

Committee: Public Safety  
Type of Meeting: Regular  
Date: June 6, 2022  
Location: Council Chambers

Chairman: Deborah Lime  
Time Called to Order:  
Time Adjourned:

THE PUBLIC SAFETY COMMITTEE WILL BE CALLED TO ORDER AT 7:53 P.M.  
(TAKE ROLL CALL) (CALL EACH NAME OF COMMITTEE MEMBER AND CHECK OFF IF THEY ARE PRESENT)

### ROLL CALL

#### Committee Members Present

Deborah Lime, Chairman ☒  
Allan Davis, Vice Chairman ☒  
Mark Casselberry ☒  
Vito Dipierro ☒  
Kevin Kussmaul ☒

#### City Officials Present

Mayor Tim DeGeeter ☒  
Law Director Tim Dobeck ☒  
Auditor Brian Day ☒  
Treasurer Tom Mastroianni ☒  
Service Director Tony Vannello ☒  
Safety Director Tom Weinreich ☒  
Enter Name & Title Bob Soult ☒  
Enter Name & Title ☐  
Enter Name & Title ☐

### DISPOSAL OF JOURNAL

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE.

A motion was made by Lime, seconded by Casselberry, to dispense with the reading of the journal and approve the minutes of the previous session of this committee. All those in favor? Opposed? So moved.

ORDINANCE NO. 59-22 – AN ORDINANCE REVISING THE REGULATION OF FIREWORKS UNDER CHAPTER 1305 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY.

THIS HAS HAD TWO READINGS TO DATE. THE REQUEST IS FOR THIRD READING AND PASSAGE. ARE THERE ANY QUESTIONS OR COMMENTS? MAY I HAVE A MOTION FOR THIRD READING AND PASSAGE? MAY I HAVE A SECOND?

MOTION MADE BY Lime SECONDED BY Casselberry  
FOR THIRD READING AND PASSAGE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 75-22 – A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SAFETY TO ISSUE A PERMIT TO TRANSPORT INTO THE TERRITORIAL LIMITS OF THE CITY OF PARMA, FIREWORKS AND FIREWORK SUNDRIES FOR A PYROTECHNIC DISPLAY IN CONJUNCTION WITH THE HOLY FAMILY PARISH FESTIVAL, AND DECLARING AN EMERGENCY.

THIS HAS HAD ONE READING TO DATE. THE REQUEST IS FOR SECOND READING SUSPENSION AND PASSAGE. ARE THERE ANY QUESTIONS OR COMMENTS? MAY I HAVE A MOTION FOR SECOND READING SUSPENSION AND PASSAGE? MAY I HAVE A SECOND?

*Safety Team*



MOTION MADE BY Lime SECONDED BY Cassellberry  
FOR SECOND READING SUSPENSION AND PASSAGE. ALL THOSE IN FAVOR? OPPOSED?  
SO MOVED.

ORDINANCE NO. 80-22 - AN ORDINANCE TO AMEND SECTION 143.01 "PERSONNEL WITHIN RANKS" WITHIN CHAPTER 143 "DIVISION OF POLICE" OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY.

THIS HAS HAD ONE READING TO DATE. THE REQUEST IS FOR SECOND READING AND BACK. ARE THERE ANY QUESTIONS OR COMMENTS? MAY I HAVE A MOTION FOR SECOND READING AND BACK? MAY I HAVE A SECOND?

MOTION MADE BY Lime SECONDED BY Cassellberry  
FOR SECOND READING AND BACK. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ARE THERE ANY OTHER MATTERS THAT THE PUBLIC SAFETY COMMITTEE WOULD LIKE BROUGHT OUT OF COMMITTEE?

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD LIKE BROUGHT OUT FOR DISCUSSION?

ARE THERE ANY COMMENTS FROM THE PUBLIC?

#### PUBLIC COMMENTS

Speaker:

*Safety Town discussion*

Speaker:

#### REPORT ON ABSENT MEMBERS: (IF ANY)

MAY I HAVE A MOTION TO EXCUSE COUNCILMAN DIPIERRO? MAY I HAVE A SECOND? MOTION MADE BY Lime SECONDED BY Cassellberry TO EXCUSE COUNCILMAN DIPIERRO. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

#### ADJOURNMENT:

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND? MOTION MADE BY Lime SECONDED BY Davis TO ADJOURN. ALL THOSE IN FAVOR? OPPOSED? yes  
THIS MEETING IS ADJOURNED AT 8:09 P.M.

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY OF THE MINUTES FROM SAID MEETING.

*Debra K. Lime*  
COMMITTEE CHAIRMAN



PARMA CITY COUNCIL  
MINUTES OF COMMITTEE MEETING

Committee: Planning Committee  
Type of Meeting: Regular  
Date: June 6, 2022  
Location: Council Chambers

Chairman: Allan Divis  
Time Called to Order:  
Time Adjourned:

THE PLANNING COMMITTEE WILL BE CALLED TO ORDER AT 7:06 P.M.  
\* (TAKE ROLL CALL) (CALL EACH COMMITTEE MEMBER'S NAME AND CHECK OFF IF THEY ARE PRESENT)\*

ROLL CALL

Committee Members Present	City Officials Present
Allan Divis, Chairman	<input checked="" type="checkbox"/> Mayor Tim DeGeeter
Kammy Shuman, Vice Chairman	<input checked="" type="checkbox"/> Law Director Tim Dobeck
Mark Casselberry	<input checked="" type="checkbox"/> Auditor Brian Day
Vito Dipierro	<input checked="" type="checkbox"/> Treasurer Tom Mastroianni
Rob Euerle	<input checked="" type="checkbox"/> Service Director Tony Vannello
	<input type="checkbox"/> Safety Director Tom Weinreich
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

THE FIRST ORDER OF BUSINESS IS THE DISPOSAL OF JOURNAL:

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE. MAY I HAVE A SECOND?

A motion was made by Allan Divis, seconded by MARK, to dispense with the reading of the journal and approve the minutes of the previous session of this committee.

ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 154-21- AN ORDINANCE TO REGULATE THE LOCATION AND MAINTENANCE OF, AS WELL AS SETTING A FEE FOR, PORTABLE TOILETS IN THE CITY OF PARMA, AND DECLARING AN EMERGENCY

THIS HAS HAD TWO READINGS TO DATE, AS WELL AS A PUBLIC HEARING. THE REQUEST IS FOR THIRD READING AND PASSAGE AS AMENDED. THE AMENDMENT IS TO ACCEPT SUBSTITUTE EXHIBIT A, WHICH AMENDS THE LANGUAGE ON THE PREVIOUS EXHIBIT A, AS STATED IN THE SUBSTITUTE EXHIBIT. ARE THERE ANY QUESTIONS OR COMMENTS?

MAY I HAVE A MOTION FOR THIRD READING AND PASSAGE AS AMENDED? MAY I HAVE A SECOND? MOTION MADE BY Kammy SECONDED BY Mark FOR THIRD READING AND PASSAGE AS AMENDED. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 169-21 – AN ORDINANCE TO AMEND SECTION 1197.13 “REQUIRED TRASH COLLECTION AREAS” WITHIN CHAPTER 1197 “OFF-STREET PARKING AND LOADING FACILITIES” AND SECTION 1707.17(C) “GARBAGE AND RUBBISH DISPOSAL” WITHIN CHAPTER 1707 “BASIC STANDARDS FOR PROPERTY MAINTENANCE” REGARDING GATE

CLOSURES AND ADDITIONAL HEIGHT IN GENERAL BUSINESS TRASH COLLECTION AREAS IN THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY

THIS HAS HAD TWO READINGS TO DATE, AS WELL A PUBLIC HEARING. THE REQUEST IS FOR THIRD READING AND PASSAGE AS AMENDED. THE AMENDMENT IS TO ACCEPT THE 2<sup>ND</sup> SUBSTITUTE ORDINANCE NO. 169-21 WHICH AMENDS THE LANGUAGE IN THE PREVIOUS ORDINANCE NO. 169-21, AS STATED IN THE SUBSTITUTE LEGISLATION. ARE THERE ANY QUESTIONS OR COMMENTS?

*To BE HEED OVER AN AMENDED?*

MAY I HAVE A MOTION FOR THIRD READING AND PASSAGE AS AMENDED? MAY I HAVE A SECOND? MOTION MADE BY MARY SECONDED BY ~~\_\_\_\_\_~~

KARMY FOR THIRD READING AND PASSAGE AS AMENDED. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ORDINANCE NO. 69-22 - AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER, BY QUIT CLAIM DEED, THE CITY-OWNED VACANT LAND LOCATED AT 5508 BRADLEY AVENUE (PERMANENT PARCEL 443-19-067) TO THE PARMA COMMUNITY IMPROVEMENT CORPORATION (PCIC), AND DECLARING AN EMERGENCY

THIS HAS HAD TWO READINGS TO DATE. THE REQUEST IS FOR THIRD READING AND PASSAGE. ARE THERE ANY QUESTIONS OR COMMENTS?

MAY I HAVE A MOTION FOR THIRD READING AND PASSAGE? MAY I HAVE A SECOND? MOTION MADE BY KARMY SECONDED BY MARY FOR THIRD READING AND PASSAGE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

ARE THERE ANY OTHER MATTERS THAT THE PLANNING COMMITTEE WOULD LIKE BROUGHT OUT OF COMMITTEE?

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD LIKE BROUGHT OUT FOR DISCUSSION?

ARE THERE ANY COMMENTS FROM THE PUBLIC?

PUBLIC COMMENTS

REPORT ON ABSENT MEMBERS: (IF ANY)

MAY I HAVE A MOTION TO EXCUSE COUNCILMAN DIPIERRO? MAY I HAVE A SECOND? MOTION MADE BY MARY SECONDED BY KARMY TO EXCUSE COUNCILMAN DIPIERRO. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.



ADJOURNMENT

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND? MOTION MADE BY  
MARK SECONDED BY KARMY TO ADJOURN. ALL THOSE IN  
FAVOR SAY "AYE"? OPPOSED "NAY"? SO MOVED.

THIS MEETING IS ADJOURNED AT 7:53 P.M.

Affirmative: (#)

Negative: (#)

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY  
OF THE MINUTES FROM SAID MEETING.

  
COMMITTEE CHAIRMAN



PARMA CITY COUNCIL  
MINUTES OF COMMITTEE MEETING

Committee:	Governmental Operations	Chairman:	Kammy Shuman
Type of Meeting:	Regular	Time Called to Order:	
Date:	June 6, 2022	Time Adjourned:	
Location:	Council Chambers		

THE GOVERNMENTAL OPERATIONS COMMITTEE WILL BE CALLED TO ORDER AT

6:02 P.M.

\*(TAKE ROLL CALL) (CALL EACH COMMITTEE MEMBER'S NAME AND CHECK OFF IF THEY ARE PRESENT)\*

ROLL CALL

Committee Members Present	City Officials Present
Kammy Shuman, Chairman	Mayor Tim DeGeeter <input checked="" type="checkbox"/>
Mark Casselberry, Vice Chairman	Law Director Tim Dobeck <input checked="" type="checkbox"/>
Vito Dipierro	Auditor Brian Day <input checked="" type="checkbox"/>
Linda A. Kohar	Treasurer Tom Mastroianni <input checked="" type="checkbox"/>
Kristin L. Saban	Service Director Tony Vannello <input checked="" type="checkbox"/>
	Safety Director <del>Tom Weinreich</del> <input checked="" type="checkbox"/>
	<u>Bob Khoury</u> <input checked="" type="checkbox"/>
	<input type="checkbox"/>

DISPOSAL OF JOURNAL

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE.

MOTION MADE BY Kammy Shuman SECONDED BY Linda Kohar TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

Speakers:

Dr. Charles Smialek, Superintendent of Parma City Schools, is here to discuss the district's consolidation plan.

Holly Canino from the Cuyahoga County Library is here to discuss the opening of the library's Story Walk program.

ARE THERE ANY OTHER MATTERS THAT THE GOVERNMENTAL OPERATIONS COMMITTEE WOULD LIKE BROUGHT OUT OF COMMITTEE?

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD LIKE BROUGHT OUT FOR DISCUSSION?

ARE THERE ANY COMMENTS FROM THE PUBLIC?

PUBLIC COMMENTS



Speaker:

Speaker:

Speaker:

Speaker:

Speaker

REPORT ON ABSENT OFFICIALS (IF ANY)

MAY I HAVE A MOTION TO EXCUSE COUNCILWOMAN SABAN AND COUNCILMAN  
DIPIERRO? MAY I HAVE A SECOND? MOTION MADE BY 1445 SECONDED BY  
1445 TO EXCUSE COUNCILWOMAN SABAN AND COUNCILMAN  
DIPIERRO. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND? MOTION MADE BY  
1451 SECONDED BY Shuman TO ADJOURN. ALL THOSE IN  
FAVOR? OPPOSED? SO MOVED.

THIS MEETING IS ADJOURNED AT 6:42 P.M.

Affirmative: (#)

All Yes

Negative: (#)

None

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY  
OF THE MINUTES FROM SAID MEETING.

COMMITTEE CHAIRMAN \_\_\_\_\_



# PARMA CITY COUNCIL MINUTES OF COMMITTEE MEETING

Committee: Public Service  
Type of Meeting: Regular  
Date: June 6, 2022  
Location: Council Chambers

Chairman: Mark Casselberry  
Time Called to Order:  
Time Adjourned:

THE PUBLIC SERVICE COMMITTEE WILL BE CALLED TO ORDER AT 8:09 P.M.  
(TAKE ROLL CALL) (CALL EACH NAME OF COMMITTEE MEMBER AND CHECK OFF IF THEY  
ARE PRESENT)

## ROLL CALL

### Committee Members Present

Mark Casselberry, Chairman ☒  
Linda A. Kohar, Vice Chairman ☒  
Vito Dipierro ☒  
Kristin L. Saban ☒  
Kammy Shuman ☒

### City Officials Present

Mayor Tim DeGeeter ☐  
Law Director Tim Dobeck ☐  
Auditor Brian Day ☐  
Treasurer Tom Mastroianni ☐  
Service Director Brian Higgins ☐  
Safety Director Tom Weinreich ☐

## DISPOSAL OF JOURNAL

I MAKE A MOTION TO DISPENSE WITH THE READING OF THE JOURNAL AND APPROVE  
THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE.

MOTION MADE BY Casselberry SECONDED BY Shuman TO  
APPROVE THE MINUTES OF THE PREVIOUS SESSION OF THIS COMMITTEE.

ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

*Casselberry*  
*Shuman*  
*Kohar*

ARE THERE ANY OTHER MATTERS THAT THE PUBLIC SERVICE COMMITTEE WOULD LIKE  
BROUGHT OUT OF COMMITTEE?

ARE THERE ANY OTHER MATTERS THAT COUNCIL OR THE ADMINISTRATION WOULD  
LIKE BROUGHT OUT FOR DISCUSSION?

ARE THERE ANY COMMENTS FROM THE PUBLIC?

## PUBLIC COMMENTS

Speaker:

*Director Vitand: Spoke about ~~the~~ Jones Day  
park pool.*

Speaker:

*discussion to find locations for  
the tree canopy program.*

Speaker:

Speaker:

Speaker

REPORT ON ABSENT MEMBERS: (IF ANY)

*Dipiero, Sabra*

MAY I HAVE A MOTION TO EXCUSE ~~*Castellberg*~~ *Dipiero*? MAY I HAVE A SECOND?  
MOTION MADE BY *Castellberg* SECONDED BY *Shuman* TO EXCUSE  
\_\_\_\_\_. ALL THOSE IN FAVOR? OPPOSED? SO MOVED.

#### ADJOURNMENT

MAY I HAVE A MOTION TO ADJOURN? MAY I HAVE A SECOND? MOTION MADE BY  
*Castellberg* SECONDED BY *Shuman* TO ADJOURN. ALL THOSE IN  
FAVOR? OPPOSED? SO MOVED.

THIS MEETING IS ADJOURNED AT *8:14* P.M.

Affirmative: (#)

Negative: (#)

THE COMMITTEE CHAIRMAN HEREBY CERTIFIES THE ABOVE TO BE A TRUE AND CORRECT COPY OF  
THE MINUTES FROM SAID MEETING.

*Mark Castellberg*  
COMMITTEE CHAIRMAN