MINUTES DECEMBER 28, 2022 SPECIAL COUNCIL MEETING PARMA CITY HALL COUNCIL CHAMBERS 5:05 P.M.

The Special Council Meeting was called to order by Acting President of Council Deborah Lime presiding:

COUNCIL MEMBERS PRESENT: MARK CASSELBERRY

VITO DIPIERRO
ALLAN DIVIS
ROB EUERLE
LINDA A. KOHAR
KEVIN KUSSMAUL
DEBORAH LIME
KAMMY SHUMAN
KELLY ZACHARIAS

Mrs. Saban – Mrs. Lime the Roll of Council has been called and I find a quorum of Council Members present. The following officials and department heads were also present: Law Director Tim Dobeck, Auditor Brian Day, Safety Director Bob Coury, Recreation Commissioner Mickey Vittardi, Chief of Staff Rich Summers and Clerk of Council Kristin L. Saban.

DISPENSE WITH THE REGULAR ORDER OF BUSINESS

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to dispense with the regular order of business and waive the Rules of Council, at this time, in order to hold this Special Council Meeting. Motion carried.

NOTICE OF SPECIAL COUNCIL MEETING

The State of Ohio)

Cuyahoga County) ss: Clerk of Council Kristin L. Saban: Greetings

City of Parma)

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Session to consider such business as may come before it, and,

WHEREAS, I have convened and do hereby convene said City Council to meet in Special Session on the 28th day of December, at 5:00 PM Eastern Daylight Savings Time, at the Council Chamber in said City, to consider such matters as may come before it as fully and completely as might be done in regular session of said Council: -

12/19/22

Legislative Comment

SECOND READING: (Pending outcome of the Committee Meetings)

ORDINANCE NO. 215-22 (Public Safety)

BY: D. LIME

(By Request – Safety Director)

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AN ORDINANCE TO AMEND SECTION 185.04 (f) "PROPERTY MAINTENANCE CODE" OF CHAPTER 185 "GENERAL FEE SCHEDULE" OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERGENCY.

To be referred back to the Public Safety Committee

SUSPENSION OF THE RULES:

ORDINANCE NO. 218-22 M. CASSELBERRY

12/28/22 (Special Meeting)

(By Request – Auditor)

AN ORDINANCE TO AMEND THE 2022 PERMANENT APPROPRIATIONS FOR THE CITY OF PARMA, OHIO, AND DECLARING AN EMERGENCY

RESOLUTION NO. 219-22

12/28/22

BY: M. CASSELBERRY (Special Meeting)

(By Request – Auditor)

A RESOLUTION APPROVING THE CITY AUDITOR'S CASH ADVANCES, AND DECLARING AN EMERGENCY

RESOLUTION NO. 220-22

12/28/22

BY: M. CASSELBERRY (Special Meeting)

(By Request – Auditor)

A RESOLUTION APPROVING THE CITY AUDITOR'S CASH TRANSFERS, AND DECLARING AN EMERGENCY

- **Excuse Absent Members**
- Adjourn

You are therefore commanded to summon: Mayor Tim DeGeeter, Service Director Tony Vannello, Safety Director Bob Coury, Law Director Timothy Dobeck, Treasurer Tom Mastroianni, Auditor Brian Day, Council President Sean P. Brennan, Mark Casselberry, Rob Euerle, Vito Dipierro, Allan Divis, Deborah Lime, Kevin C. Kussmaul, Linda A. Kohar, Kammy Shuman, and Kristin L. Saban Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

> In testimony whereof, I have hereunto set my hand and caused the Corporate seal of said City to be hereunto affixed, this 27th day of December, 2022.

/seal/

/s/ Sean P. Brennan City of Parma COUNCIL PRESIDENT SEAN P. BRENNAN

CERTIFICATE OF SERVICE

NOTICE OF SPECIAL MEETING OF COUNCIL

I, Crystal Beck, Deputy Clerk I of the City of Parma, Ohio, do hereby certify that on December 27, 2022, I received the notices of a Special Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice by Electronic Mail (e-mail) with the notice on December 27, 2022 at 12:00 PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed <u>Crystal Beck</u>

Crystal Beck, Deputy Clerk I City of Parma, Ohio.

LEGISLATIVE COMMENT

No one wished to speak.

SECOND READING

ORDINANCE NO. 215-22

12/19/22

BY: D. LIME

(By Request - Safety Director)

AN ORDINANCE TO AMEND SECTION 185.04 (f) "PROPERTY MAINTENANCE CODE" OF CHAPTER 185 "GENERAL FEE SCHEDULE" OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA, AND DECLARING AN EMERENCY

Motion made by Councilwoman Lime seconded by Councilman Casselberry to refer Ordinance No. 215-22 back to the Public Safety Committee. Motion carried.

SUSPENSION OF THE RULES:

Mrs. Lime – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Ordinance No. 218-22, Resolution No. 219-22 and Resolution No. 220-22 on three different days be dispensed with?

Yes: Casselberry, Dipierro, Divis, Euerle, Kohar, Kussmaul, Lime, Shuman, Zacharias.

No: None; motion carried.

Mrs. Lime – Shall Rule 45 requiring reference to committee be dispensed with and Ordinance No.

218-22, Resolution No. 219-22 and Resolution No. 220-22 be placed on final passage?

Yes: Casselberry, Dipierro, Divis, Euerle, Kohar, Kussmaul, Lime, Shuman, Zacharias.

No: None; motion carried.

ORDINANCE NO. 218-22

12/28/22 (Special Meeting)

BY: M. CASSELBERRY, D. LIME

(By Request – Auditor)

AN ORDINANCE TO AMEND THE 2022 PERMANENT APPROPRIATIONS OF THE CITY OF PARMA, OHIO, AND DECLARING AN EMERGENCY

Auditor Day – Stated that he would address all three pieces up for passage. The first piece is the permanent appropriations which is a summary of what was done all year which will go to the County. The second piece is the cash transfers which are all budgeted items subsidized by the general fund. The third piece is the cash advances which is money that was paid but the City will get this money back.

Councilwoman Lime – Asked what the carryover will be for the General Fund and Capital Improvement Fund.

Auditor Day – Stated that the unencumbered carryover will be about \$12,000,000 for the General Fund and \$4,000,000 for the Capital Improvement Fund.

Councilwoman Lime – Asked if Council could get a report that shows what ARPA funds have been spent.

Auditor Day – Stated he will provide report. ARPA funds must be encumbered by the end of 2024 and spent by the end of 2026. Once the ARPA funds are gone, the budget will be much tighter.

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to amend Ordinance No. 218-22 by accepting Exhibit A. Motion carried.

Motion made by Councilwoman Lime seconded by Councilwoman Shuman to adopt Ordinance No. 218-22 as amended.

Yes: Casselberry, Dipierro, Divis, Euerle, Kohar, Kussmaul, Lime, Shuman, Zacharias.

No: None; Ordinance No. 218-22 is adopted as amended.

RESOLUTION NO. 219-22

12/28/22

BY: M. CASSELBERRY (By Request – Auditor)

(Special Meeting)

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A RESOLUTION APPROVING THE CITY AUDITOR'S CASH ADVANCES, AND DECLARING AN EMERGENCY

Auditor Day – Stated that cash advances are money that was paid but that the City will get back. Invited Recreation Commissioner Vittardi to speak about the golf course.

Recreation Commissioner Vittardi – Stated that no cash advance was needed for the golf course for the first time in years. The golf course had profit in excess of \$42,000 this year and was very successful with golf outings despite the challenges of working out of a temporary club house. Thanked City Council and County Councilman Tuma for their partnership.

Councilwoman Lime – Congratulated Commissioner Vittardi on the success of the golf course and asked him to please thank the staff from City Council.

Motion made by Councilman Casselberry seconded by Councilwoman Kohar to amend Resolution No. 219-22 by accepting Exhibit A. Motion carried.

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to adopt Resolution No. 219-22 as amended.

Yes: Casselberry, Dipierro, Divis, Euerle, Kohar, Kussmaul, Lime, Shuman, Zacharias.

No: None; Resolution No. 219-22 is adopted as amended.

RESOLUTION NO. 220-22

12/28/22

BY: M. CASSELBERRY

(By Request – Auditor)

(Special Meeting)

A RESOLUTION APPROVING THE CITY AUDITOR'S CASH TRANSFERS, AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to amend Resolution No. 220-22 by accepting Exhibit A. Motion carried.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Resolution No. 220-22 as amended.

Yes: Casselberry, Dipierro, Divis, Euerle, Kohar, Kussmaul, Lime, Shuman, Zacharias.

No: None; Resolution No. 220-22 is adopted as amended.

REPORT ON ABSENT OFFICIALS

Motion made by Councilwoman Lime seconded by Councilman Casselberry to excuse Council President Brennan from said Council Meeting. Motion carried.

ADJOURNMENT

Motion made by Councilman Euerle seconded by Councilwoman Shuman to adjourn said meeting at 5:32 PM. Motion carried.

CERTIFICATION

I, Kristin L. Saban, Clerk of Council for the City of Parma, Ohio, do hereby certify this to be a true and correct copy of the minutes from the Special Council Meeting held on December 28, 2022.

/s/Kristin L. Saban	/s/Deborah Lime
KRISTIN L. SABAN	DEBORAH LIME
CLERK OF COUNCIL	ACTING PRESIDENT OF COUNCIL

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