

MINUTES  
DECEMBER 28, 2023  
SPECIAL COUNCIL MEETING  
PARMA CITY HALL COUNCIL CHAMBERS  
5:05 P.M.

The Special Council Meeting was called to order by President of Council Vito Dipierro

COUNCIL MEMBERS PRESENT:	DEBORAH LIME KAMMY SHUMAN KELLY ZACHARIAS MARK CASSELBERRY ALLAN DIVIS LINDA A. KOHAR KEVIN KUSSMAUL
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COUNCIL MEMBERS EXCUSED:	ROB EUERLE MONICA WILSON
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Mrs. Saban – Mr. President, the Roll of Council has been called and I find a quorum of Council Members present. The following officials and department heads were also present: Auditor Brian Day, Safety Director Bob Coury, Recreation Commissioner Mickey Vittardi, Chief of Staff Rich Summers and Clerk of Council Kristin L. Saban.

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**DISPENSE WITH THE REGULAR ORDER OF BUSINESS**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to dispense with the regular order of business and waive the Rules of Council, at this time, in order to hold this Special Council Meeting. Motion carried.

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**NOTICE OF SPECIAL COUNCIL MEETING**

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**The State of Ohio )  
Cuyahoga County ) ss: Clerk of Council Kristin L. Saban: Greetings  
City of Parma )**

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Session to consider such business as may come before it, and,

WHEREAS, I have convened and do hereby convene said City Council to meet in Special Session on the 28<sup>th</sup> day of December, at 5:00 PM Eastern Daylight Savings Time, at the Council Chamber in said City, to consider such matters as may come before it as fully and completely as might be done in regular session of said Council: -

- Legislative Comment

**THIRD READING: (Pending outcome of the Committee Meetings)**

ORDINANCE NO. 191-23 (Finance)

12/4/23

BY: D. LIME  
(By Request – Safety Director)

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR THE DIRECTOR OF PUBLIC  
SAFETY TO ENTER INTO A CONTRACT TO PURCHASE A NEW 2028 MONARCH

SUTPHEN PUMPER FIRE ENGINE TO REPLACE AN AGING UNIT FOR THE PARMA FIRE DEPARTMENT, AND DECLARING AN EMERGENCY

**SUSPENSION OF THE RULES:**

ORDINANCE NO. 197-23

BY: M. CASSELBERRY  
(By Request – Auditor)

12/28/23  
(Special Meeting)

AN ORDINANCE TO AMEND THE 2023 PERMANENT APPROPRIATIONS FOR THE CITY OF PARMA, OHIO, AND DECLARING AN EMERGENCY

RESOLUTION NO. 198-23

BY: M. CASSELBERRY  
(By Request – Auditor)

12/28/23  
(Special Meeting)

A RESOLUTION APPROVING THE CITY AUDITOR'S CASH ADVANCES, AND DECLARING AN EMERGENCY

RESOLUTION NO. 199-23

BY: M. CASSELBERRY  
(By Request – Auditor)

12/28/23  
(Special Meeting)

A RESOLUTION APPROVING THE CITY AUDITOR'S CASH TRANSFERS, AND DECLARING AN EMERGENCY

- Excuse Absent Members
- Adjourn

You are therefore commanded to summon: Mayor Tim DeGeeter, Service Director Tony Vannello, Safety Director Bob Coury, Law Director Timothy Dobeck, Treasurer Tom Mastroianni, Auditor Brian Day, Council President Vito Dipierro, Mark Casselberry, Allan Divis, Rob Euerle, Linda A. Kohar, Kevin Kussmaul, Deborah Lime, Kammy Shuman, Monica Wilson, Kelly Zacharias, and Kristin L. Saban Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the Corporate seal of said City to be hereunto affixed, this 27<sup>th</sup> day of December, 2023.

/seal/

/s/ Vito Dipierro  
City of Parma COUNCIL PRESIDENT VITO DIPIERRO

CERTIFICATE OF SERVICE  
NOTICE OF SPECIAL MEETING OF COUNCIL

I, Crystal Beck, Deputy Clerk I of the City of Parma, Ohio, do hereby certify that on December 27, 2023, I received the notices of a Special Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice by Electronic Mail (e-mail) with the notice on December 27, 2023 at 12:00 PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed Crystal Beck  
Crystal Beck, Deputy Clerk I  
City of Parma, Ohio.

## LEGISLATIVE COMMENT

No one wished to speak.

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### THIRD READING

ORDINANCE NO. 191-23

12/4/23

BY: D. LIME  
(By Request – Safety Director)

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR THE DIRECTOR OF PUBLIC SAFETY TO ENTER INTO A CONTRACT TO PURCHASE A NEW 2028 MONARCH SUTPHEN PUMPER FIRE ENGINE TO REPLACE AN AGING UNIT FOR THE PARMA FIRE DEPARTMENT, AND DECLARING AN EMERGENCY

Motion made by Councilman Casselberry seconded by Councilwoman Lime to amend Ordinance No. 191-23 by accepting Substitute Ordinance No. 191-23, which amends the language on the previous Ordinance No. 191-23 as stated in the substitute legislation. Further moved to waive Rule 52, have a roll call vote on Rule 45, and place Ordinance No. 191-23 on Third Reading as amended for final passage. Motion carried.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Ordinance No. 191-23 as amended.

Yes – Lime, Shuman, Zacharias, Casselberry, Divis, Kohar, Kussmaul.

No – None; Ordinance No. 191-23 is adopted as amended.

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### SUSPENSION OF THE RULES:

Mr. Dipierro – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Ordinance No. 197-23, Resolution No. 198-23 and Resolution No. 199-23 on three different days be dispensed with?

Yes: Lime, Shuman, Zacharias, Casselberry, Divis, Kohar, Kussmaul.

No: None; motion carried.

Mr. Dipierro – Shall Rule 45 requiring reference to committee be dispensed with and Ordinance No. 197-23, Resolution No. 198-23 and Resolution No. 199-23 be placed on final passage?

Yes: Lime, Shuman, Zacharias, Casselberry, Divis, Kohar, Kussmaul.

No: None; motion carried.

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ORDINANCE NO. 197-23

12/28/23

BY: M. CASSELBERRY  
(By Request – Auditor)

(Special Meeting)

AN ORDINANCE TO AMEND THE 2023 PERMANENT APPROPRIATIONS OF THE CITY OF PARMA, OHIO, AND DECLARING AN EMERGENCY

Auditor Day – Stated that this piece of legislation is to clean up the books and summarize everything that has taken place since March 2023 when the 2023 budget was approved. .

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to amend Ordinance No. 197-23 by accepting Exhibit A. Motion carried.

Motion made by Councilwoman Lime seconded by Councilman Casselberry to adopt Ordinance No. 197-23 as amended.

Yes: Lime, Shuman, Zacharias, Casselberry, Divis, Kohar, Kussmaul.

No: None; Ordinance No. 197-23 is adopted as amended.

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RESOLUTION NO. 198-23

12/28/23

BY: M. CASSELBERRY  
(By Request – Auditor)

(Special Meeting)

A RESOLUTION APPROVING THE CITY AUDITOR'S CASH ADVANCES, AND DECLARING AN EMERGENCY

Auditor Day – Stated that cash advances are money that was paid but that the City will get back. Invited Recreation Commissioner Vittardi to speak about the golf course.

Recreation Commissioner Vittardi – Stated that no cash advance was needed for the golf course once again this year. The golf course had profit in excess of \$206,000 this year and was very successful with golf outings despite the challenges of working out of a temporary club house. Thanked all of the golf course personnel for their hard work.

Motion made by Councilman Casselberry seconded by Councilwoman Lime to amend Resolution No. 198-23 by accepting Exhibit A. Motion carried.

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to adopt Resolution No. 198-23 as amended.

Yes: Lime, Shuman, Zacharias, Casselberry, Divis, Kohar, Kussmaul. .

No: None; Resolution No. 198-23 is adopted as amended.

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	RESOLUTION NO. 199-23	12/28/23
BY: M. CASSELBERRY		(Special Meeting)
(By Request – Auditor)		

A RESOLUTION APPROVING THE CITY AUDITOR'S CASH TRANSFERS, AND DECLARING  
AN EMERGENCY

Auditor Day – This legislation is for cash transfers, which are all budgeted items subsidized by the general fund, levies, and capital fund.

Motion made by Councilman Casselberry seconded by Councilwoman Shuman to amend Resolution No. 199-23 by accepting Exhibit A. Motion carried.

Motion made by Councilman Casselberry seconded by Councilwoman Lime to adopt Resolution No. 199-23 as amended.

Yes: Lime, Shuman, Zacharias, Casselberry, Divis, Kohar, Kussmaul.

No: None; Resolution No. 199-23 is adopted as amended.

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**REPORT ON ABSENT OFFICIALS**

Motion made by Councilman Casselberry seconded by Councilwoman Lime to excuse Councilman Euerle and Councilwoman Wilson from said Council Meeting. Motion carried.

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**ADJOURNMENT**

Motion made by Councilman Casselberry seconded by Councilwoman Lime to adjourn said meeting at 5:23 PM. Motion carried.

**CERTIFICATION**

I, Kristin L. Saban, Clerk of Council for the City of Parma, Ohio, do hereby certify this to be a true and correct copy of the minutes from the Special Council Meeting held on December 28, 2023.

          /s/ Kristin L. Saban          

KRISTIN L. SABAN  
CLERK OF COUNCIL

          /s/ Vito Dipierro          

VITO DIPIERRO  
PRESIDENT OF COUNCIL