

MINUTES
SEPTEMBER 17, 2018
SPECIAL PUBLIC HOUSING COUNCIL MEETING
PARMA CITY HALL COUNCIL CHAMBERS
6:43 P.M.

The Special Public Housing Council Meeting was called to order by President of Council Sean P. Brennan presiding:

COUNCIL MEMBERS PRESENT: LARRY NAPOLI
 KRISTIN L. SABAN
 BRIAN BROCHETTI
 JEFFREY CROSSMAN
 VITO DIPIERRO
 ALLAN DIVIS
 DENNIS M. KISH
 DEBORAH LIME

COUNCIL MEMBER EXCUSED: MARK CASSELBERRY

Mr. Ramser – Mr. Chairman, the Roll of Council has been called and I find a quorum of Council Members present.

The following officials and department heads were also present: Mayor Timothy J. DeGeeter, Law Director Timothy Dobeck, Auditor Brian Day, Treasurer Tom Mastroianni, Service Director Brian Higgins, Safety Director Thomas Weinreich, Recreation Commissioner Mickey Vittardi, Director of Human Resources Renee Guy, Chief of Staff Michael Culp, Director of Public Housing Priscilla Pointer-Hicks, and Clerk of Council Kenneth A. Ramser.

NOTICE OF SPECIAL MEETING OF COUNCIL

The State of Ohio)
Cuyahoga County) ss: Clerk of Council Kenneth A. Ramser; Greetings
City of Parma)

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Session to consider such business as may come before it, and,
WHEREAS, I have convened and do hereby convene said City Council to meet in Special Session on the 17th Day of September, 2018, immediately following the Public Housing Committee Meeting. Committee Meetings begin at 6 P.M. eastern daylight savings time to consider such matters as may come before it as fully and completely as might be done in regular session of said Council.

APPROVAL OF PUBLIC HOUSING MEETING MINUTES OF SEPTEMBER 4, 2018

RECONSIDERATION:

HOUSING ORDINANCE NO. 18-4

9/4/18

L-18-4

BY: V. DIPIERRO

(By Request – Public Housing Executive Director)

AN ORDINANCE AUTHORIZING THE PUBLIC HOUSING EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH THE LAW FIRM OF BROUSE MCDOWELL FOR LEGAL SERVICES FOR THE PARMA PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY

To be Reconsidered and amended.

You are therefore commanded to summon: Mayor Timothy DeGeeter, Auditor Brian Day, Law Director Timothy Dobeck, Treasurer Thomas Mastroianni, Council President Sean P. Brennan, Brian Brochetti Mark Casselberry, Jeffrey Crossman, Vito Dipierro, Allan Divis, Dennis M. Kish, Deborah Lime, Larry Napoli, Kristin L. Saban and Kenneth A. Ramser, Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the corporate seal of said City to be hereunto affixed, this 14th Day of September, 2018

/seal/

/s/ Sean P. Brennan
City of Parma PRESIDENT OF COUNCIL SEAN P. BRENNAN

**CERTIFICATE OF SERVICE
NOTICE OF SPECIAL MEETING OF COUNCIL**

I, Lisa Beeble, Chief Deputy Clerk, of the City of Parma, Ohio, do hereby certify that on September 14, 2018, I received the notices of a Special Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice by Electronic Mail (e-mail) with the notice on September 14, 2018, at 2 PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed Lisa Beeble
Chief Deputy Clerk
City of Parma, Ohio

DISPENSE WITH THE REGULAR ORDER OF BUSINESS

Motion made by Councilwoman Lime seconded by Councilman Dipierro to dispense with the regular order of business and to waive the Rules of Council, at this time, in order to hold this special Public Housing Council Meeting. Motion carried.

DISPOSAL OF JOURNAL

Mr. Brennan – Stated, you have before you the minutes of the Special Public Housing Council Meeting of September 4, 2018. Asked if there were any additions or corrections to the minutes? Stated, hearing none, the Minutes will stand approved as printed.

LEGISLATIVE COMMENT

Director Pointer-Hicks – Stated that the Board approved an Ordinance, two weeks ago, to engage the services of Brouse McDowell to provide legal services to Parma Public Housing. The Law Director and Assistant Law Director received the contracts a week ago, and Brouse McDowell is requesting some assurances that PPHA has these funds available. They do; however, the money to be paid is from their pre 2004 ADMIN Fee Money which is held in Huntington Bank where their Housing Choice Voucher Accounts are. The Law Director, Assistant Law Director and her, along with her Fee Accountant, discussed the best way to handle it. They cannot just take the money out of Huntington Bank and put it into another bank. So, what they are proposing, with Council's approval, is to use a line item on their financial report for the voucher program, setting aside the \$100,000.00. As the bills from the law firm come in, they will write a check from Huntington payable to PNC and once the bills have been approved, write the check for payment out of PNC. It will be cleaner for HUD, and they will be able to have a good trail on how the money is being utilized. Mr. Day will be able to certify for the Law Firm that the funds are available and they should be good to go.

Law Director Dobeck – All Municipal contracts have to have the funds certified. That would include the Parma Public Housing Agency municipal contracts even though it is a separate and federal agency. So, the language that they added is found in Section 3. It notes the Fund Number, but it says "and a separate line item shall be created to maintain these funds solely for this purpose." What they have done is simply earmarked those funds. The Auditor can then certify the funds.

Auditor Day – Stated that they came to him wanting the funds certified. He could not certify them as they were. So, they had some discussions and determined this would be the best way to proceed so he can certify those funds.

Councilman Crossman – Asked when they can expect a report back from the attorneys that are working on the project?

Law Director Dobeck – Stated they are ready to go. Just waiting on the legislation.

Councilman Crossman – Asked if we know when they will get back to Council?

Law Director Dobeck – Stated he will get an answer and circulate it to Council.

RECONSIDERATION OF LEGISLATION:

HOUSING ORDINANCE NO. 18-4 9/4/18 L-18-4
BY: V. DIPIERRO, L. NAPOLI, K. L. SABAN, B. BROCHETTI, J. CROSSMAN,
A. DIVIS
(By Request – Public Housing Executive Director)

AN ORDINANCE AUTHORIZING THE PUBLIC HOUSING
EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH
BROUSE MCDOWELL FOR LEGAL SERVICES FOR THE PARMA
PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY

Motion made by Councilman Dipierro seconded by Councilwoman Lime to Reconsider Housing Ordinance No. 18-4. Motion carried.

Motion made by Councilman Dipierro seconded by Councilwoman Lime to accept Substitute Housing Ordinance No 18-4 which amends the language on the previous Housing Ordinance No. 18-4 as stated in the Substitute Legislation. Motion carried.

Motion made by Councilman Dipierro seconded by Councilwoman Lime to have a Roll Call Vote on Rules 48 and Rule 45. Motion carried.

Mr. Brennan – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Substitute Housing Ordinance No. 18-4 on three different days be dispensed with?

Yes: Napoli, Saban, Brochetti, Crossman, Dipierro, Divis, Kish, Lime.

No: None; motion carried.

Mr. Brennan – Shall Rule 45 requiring reference to committee be dispensed with and Substitute Housing Ordinance No. 18-4 be placed on final passage?

Yes: Napoli, Saban, Brochetti, Crossman, Dipierro, Divis, Kish, Lime.

No: None; motion carried.

Motion made by Councilwoman Lime seconded by Councilman Napoli to adopt Substitute Housing Ordinance No. 18-4.

Yes: Napoli, Saban, Brochetti, Crossman, Dipierro, Divis, Kish, Lime.

No: None; Substitute Housing Ordinance No. 18-4 is adopted.

REPORT ON ABSENT MEMBERS

Motion made by Councilman Crossman seconded by Councilwoman Saban to excuse Councilman Casselberry from said meeting. Motion carried.

ADJOURNMENT

Motion made by Councilman Crossman seconded by Councilwoman Saban to adjourn said meeting at 6:53 P.M. Motion carried.

CERTIFICATION

I, Kenneth A. Ramser, Clerk of Council for the City of Parma, Ohio, do hereby certify this to be a true and correct copy of the Minutes from the special Public Housing Council Meeting held on Monday, September 17, 2018.

/s/ Kenneth A. Ramser

KENNETH A. RAMSER
CLERK OF COUNCIL

/s/ Sean P. Brennan

SEAN P. BRENNAN
PRESIDENT OF COUNCIL