

MINUTES  
MAY 17, 2021  
SPECIAL PUBLIC HOUSING MEETING MINUTES  
PARMA CITY COUNCIL CHAMBERS  
8:12 PM

The Special Public Housing Council Meeting was called to order by President of Council Sean P. Brennan presiding:

COUNCIL MEMBERS PRESENT:	MARK CASSELBERRY VITO DIPIERRO ALLAN DIVIS ROY J. JECH LINDA A. KOHAR DEBORAH LIME LARRY NAPOLI KRISTIN L. SABAN KAMMY SHUMAN
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Mr. Ramser – Mr. President, the Roll of Council has been called and I find a quorum of Council Members present. The following officials and department heads were also present: Assistant Law Director Tim Miller, Deputy Auditor Mark Prok, Treasurer Tom Mastroianni, Service Director Brian Higgins, Safety Director Thomas Weinreich, Communications and Community Relations Director Carolyn Kovach, Director of Human Resources Renee Guy, Chief of Staff Rich Summers and Clerk of Council Kenneth A. Ramser.

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**NOTICE OF SPECIAL PUBLIC HOUSING MEETING OF COUNCIL**

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**The State of Ohio )  
Cuyahoga County ) ss: Clerk of Council Kenneth A. Ramser: Greetings  
City of Parma )**

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Session to consider such business as may come before it, and,

WHEREAS, I have convened and do hereby convene said City Council to meet in Special Session on the 17th day of May 2021, at 6:00 PM Eastern Daylight Savings Time, at the Council Chamber in said City, to consider such matters as may come before it as fully and completely as might be done in regular session of said Council: -

- Legislative Comment
- Approval of the Minutes of March 15, 2021.

**SUSPENSION OF THE RULES:**

RESOLUTION NO. 21-2

5/17/21

BY: V. DIPIERRO  
(By Request – Public Housing Executive Director)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE PARMA PUBLIC HOUSING AGENCY TO WRITE-OFF THE AMOUNT OF \$4,819.24 OF UNCOLLECTABLE RENT FROM PREVIOUS TENANTS/RESIDENTS AT PARMA PUBLIC HOUSING CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY

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- Excuse Absent Members

- Adjourn

You are therefore commanded to summon: Mayor Tim DeGeeter, Service Director Brian Higgins, Safety Director Tom Weinreich, Law Director Timothy Dobeck, Treasurer Tom Mastroianni, Auditor Brian Day, Council President Sean P. Brennan, Mark Casselberry, Roy J. Jech, Kristin L. Saban, Vito Dipierro, Allan Divis, Deborah Lime, Larry Napoli, Linda A. Kohar, Kammy Shuman, and Kenneth A. Ramser Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the Corporate seal of said City to be hereunto affixed, this 14<sup>th</sup> day of May, 2021.

/seal/

/s/ Sean P. Brennan  
City of Parma COUNCIL PRESIDENT SEAN P. BRENNAN

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**CERTIFICATE OF SERVICE**

**NOTICE OF SPECIAL MEETING OF COUNCIL**

I, Karen Jones, of the City of Parma, Ohio, do hereby certify that on May 14, 2021, I received the notices of a Special Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice by Electronic Mail (e-mail) with the notice on May 14, 2021, at 1:40 PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed Karen Jones

Karen Jones, Deputy Clerk I  
City of Parma, Ohio.

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**DISPENSE WITH THE ORDER OF BUSINESS**

Motion made by Councilman Jech seconded by Councilman Casselberry to dispense with the regular order of business and waive the Rules of Council at this time in order to hold this Special Public Housing Meeting. Motion carried.

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**LEGISLATIVE COMMENT**

No one wished to speak.

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**DISPOSAL OF THE JOURNAL**

Mr. Brennan – Stated you have before you the Minutes of the Special Public Housing Meeting of March 15, 2021. Asked if there were any additions or corrections to the Minutes? Stated, hearing none, the Minutes will stand approved as printed.

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**SUSPENSION OF THE RULES:**

Mr. Brennan – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Housing Resolution No. 21-2 on three different days be dispensed with?

Yes: Casselberry, Dipierro, Divis, Jech, Kohar, Lime, Napoli, Saban, Shuman.

No: None; motion carried.

Mr. Brennan – Shall Rule 45 requiring reference to committee be dispensed with and Housing Resolution No. 21-2 be placed on final passage?

Yes: Casselberry, Dipierro, Divis, Jech, Kohar, Lime, Napoli, Saban, Shuman.

No: None; motion carried.

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BY: V. DIPIERRO  
(By Request – Public Housing Executive Director)

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Motion made by Councilman Jech seconded by Councilman Casselberry to adopt Housing Resolution No. 21-2.

Yes: Casselberry, Dipierro, Divis, Jech, Kohar, Lime, Napoli, Saban, Shuman.

No: None; Housing Resolution No. 21-2 is adopted.

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**EXCUSE ABSENT MEMBERS**

Motion made by Councilman Jech seconded by Councilman Casselberry to excuse Mayor DeGeeter from said meeting. Motion carried.

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**ADJOURNMENT**

Motion made by Councilman Jech seconded by Councilman Napoli to adjourn said meeting at 8:16 PM. Motion carried.

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**CERTIFICATION**

I, Kenneth A. Ramser, Clerk of Council for the City of Parma, Ohio, do hereby certify this to be a true and correct copy of the Minutes from the Special Public Housing Meeting held on Monday, May 17, 2021.

/s/ Kenneth A. Ramser  
Kenneth A. Ramser  
Clerk of Council

/s/ Sean P. Brennan  
Sean P. Brennan  
President of Council