

**NOVEMBER 20, 2017**  
**SPECIAL PUBLIC HOUSING COUNCIL MEETING MINUTES**  
**PARMA CITY HALL COUNCIL CHAMBERS**  
**6:13 P.M.**

The Special Public Housing Council Meeting was called to order by President of Council Sean P. Brennan presiding:

COUNCIL MEMBERS PRESENT:	DENNIS M. KISH DEBORAH LIME KRISTIN L. SABAN BRIAN BROCHETTI MARK CASSELBERRY JEFFREY CROSSMAN VITO DIPIERRO
COUNCIL MEMBERS EXCUSED:	ALLAN DIVIS LARRY NAPOLI

Mr. Ramser – Mr. President, the Roll of Council has been called and I find a quorum of Council members present.

The following officials and department heads were also present: Mayor Timothy DeGeeter, Law Director Timothy G. Dobeck, Auditor Brian Day, Treasurer Tom Mastroianni, Building Commissioner/City Engineer Paul Deichmann, Recreation Commissioner Mickey Vittardi, Community Development Director Erik Tollerup, Director of Public Housing Priscilla Pointer-Hicks and Clerk of Council Kenneth A. Ramser.

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**NOTICE OF SPECIAL MEETING OF COUNCIL**  
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**The State of Ohio    )**  
**Cuyahoga County    ) ss:    Clerk of Council Kenneth A. Ramser; Greetings**  
**City of Parma        )**

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Public Housing Session to consider such business as may come before it, and, WHEREAS, I have convened and do hereby convene said City Council to meet in Special Session on the 20th Day of November, 2017. Committee Meetings begin at 6 P.M., Eastern Standard Time and this special Public Housing meeting will follow the Public Housing Committee Meeting in the Council Chamber in said City to consider such matters as may come before it as fully and completely as might be done in regular session of said Council:

**DISPOSAL OF JOURNAL**

- Approval of October 16, 2017, Special Public Housing Meeting Minutes

**SUSPENSION OF THE RULES:**

HOUSING ORDINANCE NO. 17-11

11/20/17 L-17-11  
(SPECIAL MEETING)

BY: V. DIPIERRO  
(By Request – Public Housing Executive Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC HOUSING TO EXERCISE THE FIRST OPTION YEAR (YEAR 3), WITH SALVATORE CONSIGLIO, CPA TO PROVIDE FEE ACCOUNTING SERVICES TO THE PARMA PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY

HOUSING RESOLUTION NO. 17-12

11/20/17 L-17-12  
(SPECIAL MEETING)

BY: V. DIPIERRO  
(By Request – Public Housing Executive Director)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE PARMA PUBLIC HOUSING AGENCY TO WRITE-OFF THE AMOUNT OF \$3,865.58 OF UNCOLLECTABLE RENT FROM PREVIOUS TENANTS/RESIDENTS AT PARMA PUBLIC HOUSING CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY

HOUSING RESOLUTION NO. 17-13

11/20/17 L-17-13  
(SPECIAL MEETING)

BY: V. DIPIERRO  
(By Request – Public Housing Executive Director)

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC HOUSING TO ENTER INTO AN AGREEMENT TO RENEW THE SOFTWARE SUPPORT AGREEMENT WITH HAPPY SOFTWARE, AND DECLARING AN EMERGENCY

HOUSING ORDINANCE NO. 17-14

11/20/17 L-17-14  
(SPECIAL MEETING)

BY: V. DIPIERRO  
(By Request – Public Housing Executive Director)

AN ORDINANCE TO AMEND A PORTION OF SECTION 1 OF HOUSING ORDINANCE NO. 16-2, TO AMEND THE AMOUNT FOR THE CONTRACT FOR REPLACEMENT WINDOWS AT THE CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY

HOUSING RESOLUTION NO. 17-15

11/20/17 L-17-15  
(SPECIAL MEETING)

BY: V. DIPIERRO  
(By Request – Public Housing Executive Director)

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC HOUSING TO REMOVE THE AMOUNT OF \$89.00 OF UNCASHED CHECKS FROM ITS ACCOUNTING REGISTERS, AND DECLARING AN EMERGENCY

You are therefore commanded to summon: Mayor Timothy DeGeeter, Auditor Brian Day, Law Director Timothy Dobeck, Treasurer Thomas Mastroianni, Council President Sean P. Brennan, Brian Brochetti, Mark Casselberry, Jeffrey Crossman, Vito Dipierro, Allan Divis, Dennis M. Kish, Deborah Lime, Larry Napoli, Kristin L. Saban, and Kenneth A. Ramser, Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the corporate seal of said City to be hereunto affixed, this 17th Day of November, 2017

/s/ Sean P. Brennan  
City of Parma PRESIDENT SEAN P. BRENNAN

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CERTIFICATE OF SERVICE  
NOTICE OF SPECIAL MEETING OF COUNCIL

I, Lisa Beeble, Chief Deputy Clerk of the City of Parma, Ohio, do hereby certify that on November 17, 2017, I received the notices of a Special Public Housing Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice by Electronic Mail (e-mail) with the notice on November 17, 2017, at 1:00 PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed Lisa Beeble  
Lisa Beeble  
City of Parma, Ohio.

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**DISPENSE WITH THE REGULAR ORDER OF BUSINESS**

Motion made by Councilwoman Lime seconded by Councilman Dipierro to dispense with the regular order of business and to waive the Rules of Council, at this time, in order to hold this special Public Housing Council Meeting. Motion carried.

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**DISPOSAL OF JOURNAL**

Mr. Brennan – Stated you have before you the Minutes from the Special Public Housing Council Meeting of October 16, 2017. Asked if there were any additions or corrections to the Minutes? Stated hearing none, the Minutes will stand approved as printed.

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**LEGISLATIVE COMMENT**

No one wished to speak.

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**REPORT ON ABSENT OFFICIALS**

Motion made by Councilwoman Lime seconded by Councilman Casselberry to excuse Council Members Divis and Napoli from said Special Public Housing Council Meeting. Motion carried.

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**ADJOURNMENT**

Motion made by Councilman Crossman seconded by Councilwoman Lime to adjourn said Special Public Housing Council Meeting at 6:22 P.M. Motion carried.

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**CERTIFICATION**

I, Kenneth A. Ramser, Clerk of Council for the City of Parma, Ohio, do hereby certify this to be a true and correct copy of the Minutes from the Special Public Housing Council Meeting held on Monday, November 20, 2017.

/s/ Kenneth A. Ramser  
KENNETH A. RAMSER  
CLERK OF COUNCIL

Sea P. Brennan  
SEAN P. BRENNAN  
PRESIDENT OF COUNCIL

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