

**OCTOBER 13, 2015  
SPECIAL PUBLIC HOUSING COUNCIL MEETING  
PARMA CITY COUNCIL CHAMBERS  
8:08 P.M.**

The Special Public Housing Council Meeting was called to order by President of Council Sean P. Brennan presiding:

**COUNCIL MEMBERS PRESENT:**

BRIAN BROCHETTI  
MARK CASSELBERRY  
JEFFREY CROSSMAN  
VITO DIPIERRO  
ALLAN DIVIS  
DEBORAH LIME  
LARRY NAPOLI

**COUNCIL MEMBERS EXCUSED:**

BRIAN DAY  
SCOTT M. TUMA

Mr. Ramser - Mr. President, the Roll of Council has been called, and I find a quorum of Council members present.

The following officials and department heads were also present: Mayor Timothy DeGeeter, Law Director Timothy G. Dobeck, Service Director Brian Higgins, Safety Director Michael O'Malley, Building Commissioner/City Engineer Paul Deichmann, and Clerk of Council Kenneth A. Ramser.

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**NOTICE OF *Special* PUBLIC HOUSING COUNCIL MEETING**

THE STATE OF OHIO )  
CUYAHOGA COUNTY )  
CITY OF PARMA )

**ss. To Clerk of Council Kenneth A. Ramser Greetings**

WHEREAS, it appears that the public business of this City requires that the Council meet in *Special* session to consider such business as may come before it, and,

WHEREAS, I have convened and do hereby convene said City Council to meet in *Special* session on the 13<sup>th</sup> day of October, 2015, immediately following the Committee Meetings which begin at 7:00 p.m., Eastern Daylight Savings Time, at the Council Chamber in said City, to consider such matters as may come before it as fully and completely as might be done in regular session of said Council:

**APPROVAL OF MINUTES OF SEPTEMBER 21, 2015**

**SUSPENSION OF THE RULES:**

**HOUSING RESOLUTION NO. 15-11**

**10/13/15**

**L-15-11**

**By: Vito Dipierro**

**(Special Meeting)**

**(By Request – Public Housing Executive Director)**

**A RESOLUTION AUTHORIZING THE PUBLIC HOUSING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH KEYBANK ENTERPRISE COMMERCIAL PAYMENTS, PUBLIC SECTOR, TO PROVIDE PREPAID DEBIT CARDS FOR PARTICIPANTS OF LOW INCOME PUBLIC HOUSING, HOUSING CHOICE VOUCHER PROGRAM AND OWNERS DOING BUSINESS WITH THE HOUSING**

**CHOICE VOUCHER PROGRAM THAT DO NOT HAVE ACCESS TO EITHER CHECKING OR SAVINGS ACCOUNTS, AND DECLARING AN EMERGENCY**

**HOUSING RESOLUTION NO. 15-12**

**10/13/15**

**L-15-12**

**By: Vito Dipierro**

**(Special Meeting)**

**(By Request - Public Housing Executive Director)**

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE PARMA PUBLIC HOUSING AGENCY TO WRITE-OFF THE AMOUNT OF \$6,741.62 OF UNCOLLECTABLE RENT FROM PREVIOUS TENANTS/RESIDENTS AT PARMA PUBLIC HOUSING CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY**

**HOUSING RESOLUTION NO. 15-13**

**10/13/15**

**L-15-13**

**By: Vito Dipierro**

**(Special Meeting)**

**(By Request - Public Housing Executive Director)**

**A RESOLUTION AUTHORIZING THE PARMA PUBLIC HOUSING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH NATIONAL ENTERPRISE SYSTEMS, INC. FOR THE PURPOSE OF PROVIDING COLLECTION SERVICES ON OUTSTANDING/PAST DUE MONIES OWED TO THE PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY**

**HOUSING RESOLUTION NO. 15-14**

**10/13/15**

**L-15-14**

**By: Vito Dipierro**

**(Special Meeting)**

**(By Request - Public Housing Executive Director)**

**A RESOLUTION AUTHORIZING THE PARMA PUBLIC HOUSING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE BROWNE GROUP TO COMPLETE A PHYSICAL NEEDS ASSESSMENT FOR THE CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY**

You are therefore commanded to summon Mayor Timothy DeGeeter, Law Director Timothy Dobeck, Auditor Dennis M. Kish, Treasurer Thomas Mastroianni, Safety Director Michael O'Malley, Service Director Brian Higgins, Director of Public Housing Priscilla Pointer-Hicks, President of Council Sean P. Brennan, Brian Brochetti, Mark Casselberry, Brian Day, Allan Divis, Jeffrey Crossman, Deborah Lime, Larry Napoli, Vito Dipierro, Scott M. Tuma Council Members and Kenneth A. Ramser, Clerk of said Council to meet in *Special* session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the Corporate seal of said City to be hereunto affixed, this 9<sup>th</sup> day of October, 2015.

/s/ Sean P. Brennan

Council, City of Parma

Sean P. Brennan

President of Council

**CERTIFICATE OF SERVICE**

**NOTICE OF SPECIAL MEETING OF COUNCIL**

I, Linda Cross, Deputy Clerk of the City Council of the City of Parma, Ohio, do hereby certify that on October 9, 2015, I sent the notices of a Special Public Housing Council Meeting, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice either personally or by leaving an email copy of such notice, and the last of the persons named on the notices was served with the notice on October 9, 2015, by 1:00 o'clock PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed /s/ Linda Cross  
Deputy Clerk I  
City of Parma, Ohio.

**DISPENSE WITH THE REGULAR ORDER OF BUSINESS**

Motion made by Councilman Crossman, seconded by Councilman Brochetti, to dispense with the regular order of business and to waive the Rules of Council at this time in order to hold this Special Public Housing Council Meeting. Motion carried.

**DISPOSAL OF THE JOURNAL**

Mr. Brennan - Stated, you have before you the Minutes from the Public Housing Council Meeting of September 21, 2015. Asked if there were any additions or corrections to these Minutes. Stated, hearing none, the Minutes will stand approved as printed.

**LEGISLATIVE COMMENT**

Mr. Brennan - Asked if there was anyone from the public who would like to comment on legislation that Council will be taking final action on this evening. No one wished to speak.

**SUSPENSION OF THE RULES:**

Mr. Brennan - Shall the statutory provision and Rule 48 requiring the full and distinct reading of Housing Resolution No. 15-11, Housing Resolution No. 15-12, Housing Resolution No. 15-13 and Housing Resolution No. 15-14 on three different days be dispensed with?

Yes: Napoli, Brochetti, Casselberry, Crossman, Dipierro, Divis, Lime.

No: None; motion carried.

Mr. Brennan - Shall Rule 45 requiring reference to Committee be dispensed with and Housing Resolution No. 15-11, Housing Resolution No. 15-12, Housing Resolution No. 15-13 and Housing Resolution No. 15-14 be placed on final passage?

Yes: Napoli, Brochetti, Casselberry, Crossman, Dipierro, Divis, Lime.

No: None; motion carried.

**HOUSING RESOLUTION NO. 15-11**

**10/13/15**

**L-15-11**

By: Vito Dipierro

(By Request – Public Housing Executive Director)

(Special Meeting)

A RESOLUTION AUTHORIZING THE PUBLIC HOUSING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH KEYBANK ENTERPRISE COMMERCIAL PAYMENTS, PUBLIC SECTOR, TO PROVIDE PREPAID DEBIT CARDS FOR PARTICIPANTS OF LOW INCOME PUBLIC HOUSING, HOUSING CHOICE VOUCHER PROGRAM AND OWNERS DOING BUSINESS WITH THE HOUSING CHOICE VOUCHER PROGRAM THAT DO NOT HAVE ACCESS TO EITHER CHECKING OR SAVINGS ACCOUNTS, AND DECLARING AN EMERGENCY

Motion made by Councilman Brochetti, seconded by Councilwoman Lime, to adopt Housing Resolution No. 15-11.

Yes: Napoli, Brochetti, Casselberry, Crossman, Dipierro, Divis, Lime.

No: None; Housing Resolution No. 15-11 is adopted.

**HOUSING RESOLUTION NO. 15-12**

**10/13/15**

**L-15-12**

By: Vito Dipierro  
(By Request - Public Housing Executive Director)

(Special Meeting)

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE PARMA PUBLIC HOUSING AGENCY TO WRITE-OFF THE AMOUNT OF \$6,741.62 OF UNCOLLECTABLE RENT FROM PREVIOUS TENANTS/RESIDENTS AT PARMA PUBLIC HOUSING CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY

Motion made by Councilman Brochetti, seconded by Councilwoman Lime, to adopt Housing Resolution No. 15-12.

Yes: Napoli, Brochetti, Casselberry, Crossman, Dipierro, Divis, Lime.

No: None; Housing Resolution No. 15-12 is adopted.

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**HOUSING RESOLUTION NO. 15-13**

**10/13/15**

**L-15-13**

By: Vito Dipierro  
(By Request - Public Housing Executive Director)

(Special Meeting)

A RESOLUTION AUTHORIZING THE PARMA PUBLIC HOUSING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH NATIONAL ENTERPRISE SYSTEMS, INC. FOR THE PURPOSE OF PROVIDING COLLECTION SERVICES ON OUTSTANDING/PAST DUE MONIES OWED TO THE PUBLIC HOUSING AGENCY, AND DECLARING AN EMERGENCY

Motion made by Councilman Brochetti, seconded by Councilman Napoli, to adopt Housing Resolution No. 15-13.

Yes: Napoli, Brochetti, Casselberry, Crossman, Dipierro, Divis, Lime.

No: None; Housing Resolution No. 15-13 is adopted.

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**HOUSING RESOLUTION NO. 15-14**

**10/13/15**

**L-15-14**

By: Vito Dipierro  
(By Request - Public Housing Executive Director)

(Special Meeting)

A RESOLUTION AUTHORIZING THE PARMA PUBLIC HOUSING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE BROWNE GROUP TO COMPLETE A PHYSICAL NEEDS ASSESSMENT FOR THE CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY

Motion made by Councilman Brochetti, seconded by Councilman Napoli, to adopt Housing Resolution No. 15-14.

Yes: Napoli, Brochetti, Casselberry, Crossman, Dipierro, Divis, Lime.

No: None; Housing Resolution No. 15-14 is adopted.

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**REPORT ON ABSENT MEMBERS**

Motion made by Councilman Divis, seconded by Councilman Dipierro, to excuse Councilman Brian Day and Councilman Scott Tuma. Motion carried.

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**ADJOURNMENT**

Motion made by Councilman Day, seconded by Councilman Tuma, to adjourn said Special Public Housing Council Meeting. Motion carried.

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**CERTIFICATION**

I, Kenneth A. Ramser, Clerk of Council for the City of Parma, Ohio, do hereby certify the above to be a true and correct copy of the Minutes from the Special Public Housing Council Meeting held on Tuesday, October 13, 2015.

/S/ KENNETH A. RAMSER

KENNETH A. RAMSER  
CLERK OF COUNCIL

/S/ SEAN P. BRENNAN

SEAN P. BRENNAN  
PRESIDENT OF COUNCIL

Meeting adjourned at 8:16 PM.

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